



## **MIAMI-DADE COUNTY PUBLIC SCHOOLS (M-DCPS) 2021-2022 TITLE I DISTRICT-LEVEL PARENT AND FAMILY ENGAGEMENT PLAN (PFEP)**

The 2021-2022 District-level Parent and Family Engagement Plan (PFEP), has been jointly developed and agreed upon by stakeholders (i.e. staff, families, community members, etc.) in compliance with Title I federal funding regulations [Section 1112(C) and Section 1116]. The plan describes how the District is conducting outreach to all parents and family members to implement programs, activities, and procedures that promote parent and family engagement. Additionally, the Title I District-level PFEP is made available to the parents and family members of participating children in Title I Schools.

### **M-DCPS MEASUREMENT OF PARENT AND FAMILY ENGAGEMENT PARTICIPATION**

The Miami-Dade County Public Schools (M-DCPS) Title I Parent and Family Engagement Survey (English, Spanish, and Haitian-Creole), online and printed format, is made available to parents and families of students enrolled in Title I schools at the end of each school year. In addition, schools implementing the Title I Schoolwide Program also distribute the Title I School-level Parent and Family Engagement Survey to parents of students attending the school. Survey data is utilized to conduct an evaluation of the content and effectiveness of the Parent and Family Engagement Program and to plan for the following year.

According to the most recent M-DCPS Title I Parent and Family Engagement Survey, 43% of parents surveyed indicated a need for additional information about "State Standards and Testing"; 34% indicated a need for additional information about how to work with their child at home; 34% indicated a need for additional information on how to work with their child's teacher; and 27% indicated a need for additional information about the Title I Schoolwide Program.

### **PARENT AND FAMILY ENGAGEMENT MISSION STATEMENT**

The mission of Miami-Dade County Public Schools' Title I Parent and Family Engagement Program is to enhance parent and family engagement and provide access and advocacy to build parents' and families' capacity for meaningful school and community engagement in support of measurable improvement in student achievement.

### **ENGAGEMENT OF PARENTS**

Miami-Dade County Public Schools (M-DCPS) will provide training to all school staff participating in the Title I Schoolwide Program on ways to include parents in the development of the Local Educational Agency (LEA) - wide Title I PFEP, the LEA plan, how the funds reserved for parent and family engagement will be spent, and all aspects of the Title I Schoolwide Program. The Title I District Advisory Council (DAC) and three (3) Title I Regional Parent Advisory Councils (PAC), comprised of parents and staff from different school sites elected by parents of students enrolled in schools implementing the Title I Schoolwide Program, to serve during the 2021-2022 term, will review and address the educational needs of participating schools. The DAC Executive Board and PAC Officers will conduct meetings and activities to further the engagement of parents and families. The scope and sequence of the requirements for engaging parents will be included on the DAC and PAC meeting agendas. Agenda topics may include: involving parents and families in the planning and implementation of the Title I Schoolwide Program at participating schools; utilizing the minimum requirement of the school's Title I allocation to support [Section 1112(C) and Section 1116], Parent and Family Engagement Requirements; conducting the Title I Annual Parent Meeting at the beginning of the school year to inform parents of the school's participation in the Title I Schoolwide Program; providing the M-DCPS Consultation and Complaint Procedures information; developing, distributing and reviewing the Title I District and School-level PFEP; distributing the Title I Program Notification Letter in English, Spanish, and Haitian-Creole; and developing, distributing, and reviewing the Title I School-Parent Compacts which is also available in multiple languages. Each Title I PAC will meet a minimum of three (3) times during the school year to obtain input from parents in support of an ongoing development of the LEA-wide PFEP. The DAC Executive Board may advise the District's Department of Title I Administration on how the funds reserved for parent and family engagement will be spent. Schools implementing the Title I Schoolwide Program will establish an Educational Excellence School Advisory Council (EESAC). The EESAC will bring together all stakeholders, inclusive of parents, and involve them in the decision-making process of how the school will spend funds reserved for parent and family engagement.

The Parents-Helping-Parents (PHP) initiative will be implemented in targeted Title I schools throughout the District, with the overarching goal of increasing meaningful interaction between families, schools, and communities to improve student outcomes. The four (4) main objectives of PHP are to: 1) expand outreach and support services to families; 2) help families understand federal, state, and district policies that impact their child's school experiences; 3) enhance families' ability to advocate for their children; and 4) promote positive relationships between parents and other stakeholders. Monthly training sessions and collaboration meetings will be conducted with other departments, community agencies, and advisory panels to identify priorities and actively promote family engagement. All Title I schools in the District, regardless of their participation in the PHP initiative, are provided with family support services in an effort to empower parents of students attending schools implementing the Title I Schoolwide Program.

### **TECHNICAL ASSISTANCE TO SCHOOLS PARTICIPATING IN THE TITLE I SCHOOLWIDE PROGRAM**

The District will provide coordination, technical assistance, and other support necessary to assist schools participating in the Title I Schoolwide Program in planning and implementing effective parent and family engagement activities. This effort will assist in building the capacity of parents to improve the academic achievement of their child and increase overall school performance, through the following means and activities: training seminars for principals of schools implementing the 2021-2022 Title I Schoolwide Program; M-DCPS Parent Portal; the Title I Neighborhood Resource Center (NRC), District support provided to school site Parent Resource Centers; M-DCPS training available to assist each school in effectively managing their Educational Excellence School Advisory Council (EESAC); the Project UP-START Education Program for Children and Youth Living in Transition in Miami-Dade County; The Parent Academy (TPA); and professional development activities provided via the Title I Community Involvement Specialist (CIS)/Community Liaison Specialist (CLS) Training Centers. Additionally, schoolsite CIS/CLS serve as a bridge between the home, school, and the community in order to facilitate workshops and training sessions, information, resources, telephone calls, home visits, and schoolsite and community parenting activities, that strengthen the parent and family's capacity for engagement to support student achievement.

Schools implementing the Title I Schoolwide Program will be required to electronically submit their completed Title I School-level PFEP, every year. The Department of Title I Administration's Accountability and Technical Assistance Team (A-TAT) staff members will review the electronic submission of the Title I School-level PFEP and provide technical assistance and support to ensure compliance with all requirements of Section 1116 of ESSA. Additionally, in an effort to further assist schools in meeting the requirements of the law, A-TAT staff will conduct onsite technical assistance visits to selected Title I schools to ensure compliance with all requirements [Section 1112(C) and Section 1116].

The LEA will provide other reasonable support for parent and family engagement activities under Section 1116, as parents may request via the Title I DAC General Meetings (minimum of two per year and in the evenings/virtual); Title I PAC meetings (minimum of two per year for each administrative region in the District, at different times and locations to maximize parent and family participation); and the Title I schoolsite meetings/workshops for parents and families throughout the school year. These meeting agenda topics may include: Recipes for Effective Parent and Family Engagement; Reviewing and Revising M-DCPS Title I PFEP; and Parent and Family Engagement Practices. Parents and families will also be provided with information and materials in support of improving the academic achievement of their children. Additionally, parents and families will be provided with information and training in the areas of technology use, life skills, and community service needs. The District will provide additional parent and family engagement guidance to schools in the current Title I Administration e-Handbook, which is an additional resource available to schools participating in the Title I Schoolwide Program. The handbook contains information on all elements of the Title I Schoolwide Program, inclusive of the specific requirements of ESSA, Section 1116, such as the PFEP and the School-Parent Compact sample template. In addition, the Department of Title I Administration's Website <http://title1.dadeschools.net>, the Department of Family Support Services Website, and Title I School-level Compliance Collaboration Site are available to support all participating Title I schools.

**COORDINATION AND INTEGRATION OF PARENT AND FAMILY ENGAGEMENT STRATEGIES  
FROM TITLE I, PART A WITH OTHER FEDERAL PROGRAMS**

1	Title I Migrant Program	Under the supervision of the Executive Director of the Migrant Program, staff provides supplemental instructional and support services to migrant workers and their families through many components, inclusive of the Migrant Early Childhood Learning Program, in conjunction with the Department of Title I Administration.
2	Project UP-START	Under the supervision of the director of Project UP-START, Homeless Education Program Community Outreach, the School Homeless Liaisons disseminates information regarding weekly parent workshops scheduled through the Title I Neighborhood Resource Center. Additionally, the Director is invited to speak at Title I Community Involvement Specialists (CIS)/Community Liaison Specialists (CLS) Orientation Meetings and other parent meetings, to share information regarding the services and resources available to students and families living in unstable housing (i.e., homeless situations).
3	Parents-Helping-Parents (PHP)	Under the supervision of the Family Liaison Officer, Family Support Specialists (FSS) serve as liaisons between families, schools, and the District office that oversee this initiative to help families access services and programs, such as: Head Start, Exceptional Student Education, English Learners, Alternative Education, Migrant Educational Services, and others.
4	The Parent Academy	Under the supervision of the Director, the Miami-Dade County Public Schools Parent Academy is a District-wide initiative designed to support community and family involvement across the District. The Parent Academy partners with local and national organizations in order to provide a wide range of free resources in an effort to assist parents in becoming full partners in their child's education.
5	Early Childhood Programs	Under the supervision of the Administrative Director of Early Childhood Programs, staff supports the engagement and involvement of parents of young children with a variety of meaningful parental experiences through Head Start, Early Head Start, and the Voluntary Pre-Kindergarten programs, in conjunction with the Department of Title I Administration.
6	Exceptional Student Education	Under the supervision of the Administrative Director of the Office of Educational Services and Support, the Department of Exceptional Student Education serves children and families throughout the District by developing, coordinating, and overseeing programs that support students with disabilities in order to ensure that curriculum, instructional, and behavioral practices are tailored to meet their educational needs.
7	Educational Alternative Outreach Program	Under the supervision of the Administrative Director of the Educational Alternative Outreach Program, Principal, and Assistant Principal, staff provides supplemental instructional and support services to neglected and delinquent students and their families. This office also assists with the dissemination of information regarding the availability of parent training, events/activities, workshops, and other information related to post-secondary education.

**ANNUAL EVALUATION OF THE CONTENT AND EFFECTIVENESS OF  
THE PARENT AND FAMILY ENGAGEMENT PLAN**

An annual M-DCPS Title I Parent and Family Involvement Survey is conducted toward the end of the school year to evaluate the content and effectiveness of the parent and family engagement outreach activities on improving the academic quality of schools funded by Title I, Part A, over the course of the year. Additionally, the survey assists in identifying barriers to greater participation by parents in sanctioned activities. Evaluation findings are used to design more effective strategies for the following school year. A collaborative effort is made to inform parents of the availability and importance of this survey via the Community Involvement Specialists (CIS)/Community Liaison Specialists (CLS), at Title I District and Region meetings, the Title I DAC Talk News Bulletin for Title I Parents, the Title I Quarterly Bulletin, SchoolMessenger, and flyers. This survey is made available online in English, Spanish, and Haitian-Creole for parents to complete. Also, the printed version of the survey is made available at schools, and at District meetings to facilitate the completion of the survey by parents. The school's CIS/CLS or parent contact person will encourage

and assist parents with the completion of the survey. Additionally, survey results are used by the District to develop the next school year's LEA-wide PFEP, and Title I School-level PFEP for schools implementing the Title I Schoolwide Program. All Title I schools will schedule meetings for parents before the end of the school year wherein participants will identify barriers which may have hindered parental participation in parent and family engagement activities during the school year and identify the steps the school will take to overcome those barriers. Moreover, the Office of Program Evaluation conducts an annual evaluation of the Title I Schoolwide Program, inclusive of the Parent and Family Engagement Program. The evaluation will focus on the outcomes of the services provided.

#### BUILDING SCHOOLS' AND PARENTS' CAPACITY

Count	Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	<p><b>Content:</b> Empower parents with information, resources, and services available through the school, District, and community</p> <p><b>Activity:</b> Connections with community agencies that provide support services to parents and families</p>	Title I CIS/CLS, Department of Title I Administration staff, principals, and CIS/CLS	Collect data via the submission of the Monthly Parent and Family Engagement School Reports, which document the support services provided to parents through a referral process to community agencies to address specific needs that contribute to supporting the academic achievement of students	Monthly	<ul style="list-style-type: none"> <li>• Parent Referral to Community Agency logs</li> <li>• Completed Community Agency Referral forms</li> <li>• Monthly Parent and Family Engagement School reports</li> </ul>
2	<p><b>Content:</b> Provide recommendations on goals and steps needed to improve the Title I Schoolwide Program; develop and review jointly with the District, the LEA Title I PFEP; and assist in with informing parents attending the Title I Annual Parent Meeting, District meetings, and other parent meetings, as appropriate</p> <p><b>Activity:</b> Title I DAC Executive Board Meetings</p>	DAC elected officers, Department of Title I Administration District Director, Executive Director, and selected Title I staff	The input and recommendations provided are utilized to establish goals, initiatives, and activities that support student academic achievement	August 2021-June 2022	<ul style="list-style-type: none"> <li>• Electronic communications</li> <li>• Flyers</li> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> </ul>

Count	Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
3	<p><b>Content:</b> Provide information, meetings and training sessions (in person or virtual), and on-site technical support to assist school staff in effectively completing the Title I School-level PFEP</p> <p><b>Activity:</b> M-DCPS meetings, training sessions, and technical support and assistance</p>	Selected District staff	Increased parental engagement in the development and review of the Title I School-level PFEP	August 2021-June 2022	<ul style="list-style-type: none"> <li>• Weekly Briefings</li> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• Title I School-level Compliance Report</li> <li>• PowerPoint presentations</li> </ul>
4	<p><b>Content:</b> Inform staff of their school's participation in Title I Schoolwide, Part A programs and explain the requirements of the Every Student Succeeds Act (ESSA) with emphasis on student academic achievement through parent and family engagement</p> <p><b>Activity:</b> Opening of School Meetings</p>	Department of Title I Administration and schoolsite administrators	Enhanced school-site staff understanding of the requirements of ESSA with emphasis on student academic achievement through parent and family engagement	By the end of October -2021	<ul style="list-style-type: none"> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentations</li> </ul>
5	<p><b>Content:</b> Compile information on how Title I schools are progressing in support of parent and family engagement via instructional delivery</p> <p>The information gathered will assist in the development of the LEA and School-level PFEP for the upcoming school year</p> <p><b>Activity:</b> The M-DCPS Title I Parent/Family Engagement Survey</p>	Title I District Director, Executive Director, selected Title I staff and Director of Research and Evaluation, Office of Program Evaluation	Provide information that enhances the delivery of support services and strengthens the relations between parents and the school in meaningful ways that support academic achievement	May-July 2022	<ul style="list-style-type: none"> <li>• Electronic communications (Weekly Briefings)</li> <li>• Compilation of Survey Results</li> </ul>

Count	Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
6	<p><b>Content:</b> Provide support to parents by engaging them in weekly webinars/workshops, training, and activities, to expand knowledge and skills in ways that contribute to their child's well-being and overall academic success</p> <p><b>Activity:</b> Title I Neighborhood Resource Center (NRC)</p>	Department of Title I Administration District Director, Executive Director, and Selected Title I Staff	Develop and Implement programs, webinars/workshops, training, and activities designed to empower parents with the skills needed to effectively assist their children academically and socially	August 2021-June 2022	<ul style="list-style-type: none"> <li>• Visitor sign-in sheets, completed Profile &amp; Communication forms</li> <li>• Zoom reports, workshop/activity agendas, sign-in sheets, handouts, PowerPoint presentations and completed Webinar/workshop/activity survey evaluation forms.</li> <li>• Electronic communication</li> <li>• Site visits on Virtual Parent Center</li> </ul>
7	<p><b>Content:</b> Afford parents and family members of students in schools implementing the Title I Program an additional opportunity to participate in the education of their children</p> <p><b>Activity:</b> DAC Talk, News for Title I Parents</p>	Department of Title I Administration District Director, Executive Director, and selected Title I staff	Distribute publications designed to showcase parent advisory updates, current trends in education, and articles that inform parents on becoming more involved in the academic achievement of their child, thereby building the parental capacity for meaningful parent and family engagement	August 2021-June 2022	<ul style="list-style-type: none"> <li>• DAC Talk News for Title I Parents</li> <li>• Electronic communications</li> <li>• DAC General Meeting sign-in sheets</li> </ul>



Count	Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
8	<p><b>Content:</b> Inform parents of their school's participation in Title I Schoolwide, Part A programs and explain the requirements of Every Student Succeeds Act (ESSA) regarding parent and family engagement and the right of parents to be involved in those programs as well as Parents' Right-to-Know provisions under ESSA</p> <p><b>Activity:</b> Title I Annual Parent Meeting conducted by the school site</p>	Department of Title I Administration and Schoolsite administrators	Increased information to parents about the Title I Program and ESSA, in an effort to build the parental capacity for engagement	During 1 <sup>st</sup> semester of current school year	<ul style="list-style-type: none"> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentation</li> <li>• Title I Annual Parent Meeting documentation</li> <li>• Title I school-level compliance report</li> <li>• Data submitted via the Monthly Parent and Family Engagement school reports</li> </ul>
9	<p><b>Content:</b> Provide opportunities for parents to increase their knowledge base, and involvement in the school via meetings/training while mutually collaborating with and supporting other parents</p> <p><b>Activity:</b> Opening of School Orientation Meeting, Annual PHP Implementation Training-Initial, and Refresher, Mid-Year Meeting, End-of-Year Meeting</p>	Family Liaison Officer, Family Support Specialists and selected Department of FSS staff	Data collected through the completion of exit surveys, ongoing needs assessments, and PHP case reviews will be used to address specific needs that may contribute to improving the attendance and academic achievement of students	Monthly	<ul style="list-style-type: none"> <li>• Complete PHP Referral Form</li> <li>• Case Management Report via Integrated Student Information System</li> <li>• SharePoint Collaboration System</li> </ul>

### STAFF TRAINING

Count	Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	<p><b>Content:</b> Provide technical assistance, support, and monitoring for school site staff to provide an effective parent and family engagement program</p> <p><b>Activity:</b> Title I Administration Accountability and Technical Assistance Team (A-TAT)</p>	Department of Title I Administration District Director, Executive Director, and selected Title I staff	Enhanced schoolsite staff capacity to support student academic achievement via technical assistance and support	August 2021-June 2022	<ul style="list-style-type: none"> <li>• Electronic communications</li> <li>• Training session agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentations</li> <li>• Title I school-level compliance reports</li> </ul>
2	<p><b>Content:</b> Share information with staff assigned to provide support to Title I schools regarding the requirements of ESSA, Section 1116, as well as best practices and strategies to increase parent and family engagement</p> <p><b>Activity:</b> Parent and Family Outreach and Compliance Unit Staff Meetings</p>	Department of Title I Administration District Director, Executive Director, and selected Title I staff	Enhanced District staff understanding regarding the implementation of the Title I Parent and Family Engagement Program, in support of student academic achievement	August 2021-June 2022	<ul style="list-style-type: none"> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> </ul>
3	<p><b>Content:</b> Provide informational meetings, training/workshops to assist schools in effectively implementing the Title I Parent and Family Engagement Program</p> <p><b>Activity:</b> M-DCPS Meetings, Training Sessions, and Workshops/Webinars</p>	Selected District staff	Enhanced schoolsite staff understanding regarding the requirements of the Title I Parent and Family Engagement Program, in support of student academic achievement	August 2021-June 2022	<ul style="list-style-type: none"> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentations</li> </ul>



Count	Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
4	<p><b>Content:</b> Inform staff of their school's participation in Title I Schoolwide, Part A programs, and explain requirements of ESSA with emphasis on student academic achievement through parent and family engagement and provide an overview of federal programs such as Migrant and Project UP-START</p> <p><b>Activity:</b> Title I Training sessions for schoolsite compliance facilitators</p>	Department of Title I Administration and schoolsite administrators	Enhanced staff understanding of the requirements of ESSA with emphasis on supporting student academic achievement through parent and family engagement	By the end of October 2021	<ul style="list-style-type: none"> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• Virtual Resources/webinars on Title I website</li> </ul>
5	<p><b>Content:</b> Offer a variety of robust, high-quality staff development opportunities to enable the CIS/CLS to: effectively support and engage parents and families; deliver essential information to parents on the availability of District, school, and community resources; and compile all supporting documentation regarding Title I parent and family engagement</p> <p><b>Activity:</b> Title I CIS/CLS Training Centers</p>	Department of Title I Administration District Director, Executive Director, and selected Title I staff	Enhanced CIS/CLS' skills as school ambassadors, in an effort to support student academic achievement through effective parent and family engagement	August 2021-June 2022	<ul style="list-style-type: none"> <li>• Electronic communications</li> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentations</li> <li>• Completed Compliance Reports</li> <li>• Webinar on Title I website</li> </ul>

Count	Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
6	<p><b>Content:</b> Promote adherence to local, state, and federal mandates regarding the implementation of the Title I Program</p> <p><b>Activity:</b> Training for principals of schools implementing the 2021-2022 Title I Schoolwide Program</p>	Department of Title I Administration Administrative Director, District Director, Executive Director, and Selected Title I Staff	Enhance Principals' understanding regarding the requirements of the Every Student Succeeds Act (ESSA), in support of student academic achievement through parent and family engagement	September and October of 2021	<ul style="list-style-type: none"> <li>• Electronic communications</li> <li>• Agendas</li> <li>• Sign-in sheets</li> <li>• Handouts</li> <li>• PowerPoint presentations</li> <li>• Principal Assurance</li> </ul>
7	<p><b>Content:</b> Provide support and training in comprehending and implementing the PHP initiative</p> <p><b>Activity:</b> Ongoing technical assistance, support, and monitoring</p>	Family Liaison Officer and Family Support Services staff	Increased staff ability to support student academic achievement via technical assistance, support and monitoring	August 2021-June 2022	<ul style="list-style-type: none"> <li>• Electronic communications</li> <li>• Initial school visit</li> <li>• Follow-up School Visit Checklists</li> </ul>

## COMMUNICATION AND ACCESSIBILITY

The M-DCPS LEA-wide (District) Title I PFEP will be provided to schools, in English, Spanish, and Haitian-Creole, to offer full opportunities for the participation of all parents. The schools' Title I Annual Parent Meeting and/or parental meetings minutes and agendas will reflect discussions of the current LEA-wide Title I PFEP, the Title I School-level PFEP, and Title I School-Parent Compact, and allocation for parent and family engagement funds. The District will make as many attempts as needed to inform parents of the importance of their participation, via the following means of communication: School Messenger and text telephone messages to homes of parents of students participating in the Title I Schoolwide Program; direct mail to homes; Title I Parent Newsletters; Title I school marquee (where applicable); flyers sent home via student backpack; newspaper advertisements; television and/or radio announcements or other electronic correspondence.

Reasonable efforts will be made to assist parents in their primary language and parents with special needs, to provide them with information regarding the rights of English Learners (EL) and children with exceptionalities. Parents are made aware of the availability of simultaneous translation services in Spanish and Haitian-Creole at all Title I DAC meetings. Title I DAC and PAC meeting announcements are electronically provided to the schoolsite CIS/CLS, or designee to disseminate to all parents. These meeting announcements include special needs notifications that are returned to the Department of Title I Administration, thus helping to increase the participation of parents with special needs. Parents are provided the opportunity to submit suggestions and feedback during parent meetings. Suggestions and feedback are reviewed by staff and implemented as appropriate.

Additional opportunities for parents will be provided through the Migrant Early Childhood Learning Program (MECLP), Migrant Achievement Resources (MAR), Migrant Academic Planning and Achievement (MAPA), and supportive services. Parent participation in workshops, parent-teacher conferences, and other school-community activities are infused to include parents as partners in their child's educational process. Family literacy programs are also part of the Family Resource Center and local Migrant Education Program.

The following District and school communications will be sent in English, Spanish, and Haitian-Creole: Title I Parent Notification Letter, Title I School-Parent Compact, Parent's Right-To-Know Information, Title I Annual Parent Meeting Notice, school newsletters, parent training flyers and notifications, performance of the Title I students on English Language Arts, Mathematics, Science, and Social Studies state assessments. Information about state assessments can be found at <https://www.fldoe.org/>.

## DISCRETIONARY ACTIVITIES TO BUILD PARENTS' CAPACITY FOR INVOLVEMENT IN THE SCHOOL

Count	Activity	Description of Implementation Strategy	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline
1	Train parents on enhancing the involvement of other parents [Section 1116(e)]	The Parent Academy training/workshops help parents become full partners in their child's education	Family Liaison Officer, Dept. of FSS staff, The Parent Academy staff, and selected Title I staff	Increased parent and family engagement, thereby enhancing the academic achievement of students	August 2021-June 2022
2	Schedule flexible meetings or conference calls with parents unable to attend regularly scheduled meetings at the school [Section 1116(e)]	Schools implementing the Title I Schoolwide Program are encouraged to schedule meetings and/or webinars at different times and days throughout the school year and/or provide opportunities for parents to participate via varied modalities and/or conference Zoom or virtual meetings calls, to maximize parental participation	Department of Title I Administration District Director, Executive Director, and selected Title I staff	Increase parent and family engagement by maximizing the participation of parents who are unable to attend regularly scheduled meetings, that may further help to support the academic achievement of students	August 2021-June 2022
3	Adopt and implement model approaches to improve parent and family engagement [Section 1116(e)]	Members of the Department of Title I Accountability & Technical Assistance Team (A-TAT) schedule, technical assistance and support meetings/webinars  The CIS/CLS Training Centers provide professional development designed to enhance skills as school ambassadors	Department of Title I Administration District Director, Executive Director, and selected Title I staff	Enhanced schoolsite staff capacity to empower parents with information, resources and services, thereby supporting the academic achievement of students	August 2021-June 2022
4	Establish Parent Advisory Council (PAC) in each region to provide advice on all matters related to parent and family engagement in Title I, Part A programs [Section 1116(e)]	Title I PAC Executive Board advises the Department of Title I Administration on matters related to parent and family engagement in Title I schools and supports the planning and implementation of the Title I Schoolwide Program	Department of Title I Administration District Director, Executive Director, and selected Title I staff	Promoted student learning via a fostered family environment by facilitating information dissemination on resources and services available through the District	August 2021-June 2022
5	Establish an LEA-wide District Advisory Council (DAC) to provide advice on all matters related to parent and family engagement in Title I, Part A programs [Section 1116(e)]	Title I DAC Executive Board advises the Department of Title I Administration on matters related to parent and family engagement in Title I schools and supports the planning and implementation of the Title I Schoolwide Program	Department of Title I Administration District Director, Executive Director, and selected Title I staff	The facilitation and dissemination of information, resources and services available through the school and the District, in order to foster a family environment that promotes learning	August 2021-June 2022

Count	Activity	Description of Implementation Strategy	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline
6	Facilitate webinars and training sessions on topics designed to encourage and maximize parental engagement in collaboration with the Department of FSS and The Parent Academy	The implementation of webinars and training sessions will be evaluated annually via the Title I Parent/Family Engagement Survey and the Title I Evaluation, conducted by the District's Office of Program Evaluation	Family Liaison Officer, Dept. of FSS staff, and The Parent Academy staff	Enhanced parents' ability to assist and advocate for their children in an effective manner and promote the importance of a positive relationship between parents and school personnel in order to achieve better learning outcomes for students	August 2021-June 2022

#### 2020-2021 BUILDING CAPACITY SUMMARY

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	<p><b>Content:</b> DAC Executive Board members provided recommendations on goals and steps needed to improve the Title I Program; developed and reviewed jointly with the LEA Title I Parent and Family Engagement Plan (PFEP); and assisted in informing parents of the Title I Annual Parent Meeting, District meetings, and other parent meetings, as appropriate</p> <p><b>Activity:</b> DAC Executive Board Meetings</p>	4 (1 pending)	82	Strengthened relations between parents and the school in meaningful ways that supported academic achievement
2	<p><b>Content:</b> Participants developed and reviewed jointly with the Department of Title I Administration, the District PFEP; received information regarding the requirements of the Title I Program, and parent's right to be involved; and were empowered with information, resources and services available through the school, the District, and the community</p> <p><b>Activity:</b> Title I DAC General Meetings</p>	3	866	Strengthened relations between parents and the school in meaningful ways that supported academic achievement
3	<p><b>Content:</b> Developed and reviewed jointly with the Department of Title I Administration, the LEA-wide Title I PFEP; received information regarding the requirements of the Title I Schoolwide Program, and parent's right to be involved; provided information, resources and services available through the school, the District, and the community</p> <p><b>Activity:</b> Title I PAC Meetings</p>	12	1,944	Strengthened partnerships between parents and the school in meaningful ways that supported academic achievement

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
4	<p><b>Content:</b> Collected information on how Title I schools are supporting parent and family engagement in their child's education</p> <p>The information gathered has been used in the development of the 2021-2022 District and Title I School-level PFEP</p> <p><b>Activity:</b> 2020-2021 M-DCPS Title I Parent and Family Engagement Survey and 2020-2021 School-level Parent and Family Engagement Survey</p>	1	2,129 (as of 5-20-21)	Gathered parents' feedback and suggestions on ways to improve the academic achievement of students
5	<p><b>Content:</b> Provided support to parents of children participating in the Title I Schoolwide Program by expanding their knowledge and skills in ways that contributed to their child's well-being and overall academic success</p> <p><b>Activity:</b> Title I Neighborhood Resource Center (NRC)</p>	82	2,620	Implemented programs and activities that supported student academic achievement
6	<p><b>Content:</b> Provided monthly activities, workshops, resource materials and support to enhance parents and caregivers' abilities to better support student learning</p> <p><b>Activity:</b> Schoolsite Parent Resource Centers</p>	322	25,235	Implemented programs and activities that supported student academic achievement
7	<p><b>Content:</b> Enhanced student-teacher relationships; increased parent and family engagement and assisted with building parental capacity for involvement to support student academic achievement</p> <p><b>Activity:</b> Challenging Higher Education for Students in our Schools (CHESS) Program</p>	72	1,441	Implemented programs and activities that supported student academic achievement
8	<p><b>Content:</b> Afforded parents and family members of students in schools implementing the Title I Program additional opportunities to participate in the education of their children</p> <p><b>Activity:</b> DAC Talk, News for Title I Parents</p>	3	1,700	Designed to showcase parent advisory updates, current trends in education and articles that supported student academic achievement

**Content:** The District informed parents of their child's school participation in Title I, Part A programs and explained the requirements of the program. Approximately 3,499 parents attended one or more activities during the 2020-2021 school year representing the 103 Title I private schools throughout the District participating in the Title I Non-Public Schools Program. Furthermore, these activities made a positive impact on student achievement, fostered family literacy and a love for learning. Moreover, a 2.0 percentage academic growth in the basic skills areas was realized by the conclusion of the 2020-2021 school year. ; Handbook on Family and Community Engagement; Retrieved from <http://www.schoolcommunitynetwork.org/downloads/FACEHandbook.pdf> ; are some of the research that supports the aforementioned activities. The implementation of these activities will be evaluated annually via the Title I Parent and Family Engagement Survey and the Title I Evaluation, conducted by the District's Office of Program Evaluation.

**2020-2021 BARRIERS WHICH HINDERED PARTICIPATION BY PARENTS  
IN PARENT AND FAMILY ENGAGEMENT ACTIVITIES**

Count	Barrier	Steps the School Will Take to Overcome
1	Parents' Work Schedule/Time Conflict	With the District's assistance and monitoring, schools will be required to offer a flexible number of meetings and virtual webinars in the morning, afternoon, evening and on different days of the week which provide opportunities to reduce conflicts with parent work schedules, to foster parental participation at these events.
2	Accommodations for Parents with Special Needs	With the District's assistance and monitoring, schools shall provide equitable opportunities for the participation of parents with special needs by making the necessary accommodations (e.g., offering virtual meetings).
3	Collaboration with Community Partners	The District will provide coordination, technical assistance and other support necessary to assist with and build the capacity of staff in planning and implementing effective parent and family engagement activities. Organization(s) with a track record of effectiveness in engaging and involving parents and families will be contacted to help build the capacity of staff or is relate meaningful parent and family engagement.

**2020-2021 BEST PRACTICES**

Count	Content/Purpose	Description of the Activity
1	<b>Content:</b> Provided webinar and virtual training session for parents and families via the Title I NRC and Title I DAC and PAC  <b>Purpose:</b> Parent workshops/training/ meetings to build parent capacity	To overcome previously identified transportation barriers, the Department of Title I Administration will conduct in-person and virtual meetings, training, and workshops for parents and families at the Title I Neighborhood Resource Center (NRC). Parents and families will also be provided opportunities to attend the Title I District Advisory Council (DAC) General Meetings held at various schools throughout the District via Zoom. Parents and families were also provided with bus transportation to attend the Title I District Advisory Council (DAC) General Meetings held at various schools throughout the District. Additional transportation barriers were overcome by providing parents and families the opportunity to participate in workshops/training via conference virtual meetings call.
2	<b>Content:</b> Provided certificate-based training for parents and families at the Title I NRC  <b>Purpose:</b> Parent workshops/training/ meetings to build parent capacity	Provided certificate-based educational workshops/training to parents and families at the Title I Neighborhood Resource Center (NRC) and Title I school site parent resource centers throughout the District whereby parents received certificates for successfully completing all requirements as specified by the program. The participation of parents/families in these specialized workshops/training helped to enhance their ability to support the overall well-being of their family. Three (3) certificate-based training regarding; What Every Adult Needs to Know About Child Sexual Abuse, Epilepsy, and Diabetes Educational Empowerment provided parents and families with the tools and knowledge to keep their children safe from sexual perpetrators and to live healthier lives.
3	<b>Content:</b> Technology Training for Title I Community Involvement Specialists/Community Liaison Specialists  <b>Purpose:</b> Professional Development	Department of Title I Administration and Title I NRC staff provided training on Utilizing Community Partners to Engage Parents and Families for Virtual Learning Success to Title I CIS/CLS. The training expanded their knowledge of local community agencies that are available to provide free virtual webinars, programs, and other services that help strengthen parent and family engagement.