

Miami Community Charter School(s)

**Miami Community Charter Elementary School, 0102
Miami Community Charter Middle School, 6048
Miami Community Charter High School, 7058**

School Year 2020-2021



Continued Learning through Transformative Instructional Delivery Models

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Overview & Assurances

Miami Community Charter Elementary, Miami Community Charter Middle and Miami Community Charter High schools are located in Florida City and serve students in an agricultural area and surrounding neighborhoods. Each of the three schools operates under a separate MSID, and in full accordance with the instructional requirements delineated in Miami Dade County Public Schools' Student Progression Plan. The schools collectively are governed by one board of directors, which has reviewed this plan in the board meeting held on July 14, 2020. **(APPENDIX # 1)** The three Miami Community Charter Schools are feeder schools, and a large majority of students come from the farm worker migrant families. The students of the elementary, middle and high school are often siblings and/or share the same residence with another school family.

Students' academic schedule and placement in each school is in accordance with the state guidelines and Miami Dade County Public School's Progression Plan, and the reopening plans are in response to the severity of COVID-19 status in this area. The elementary, middle and high school will follow the same options and time frame structure to better serve the community.

Miami Community Charter School is predominantly a migrant community. For several economic and social reasons, poor connectivity and shortage of devices in the households, transitioning from a regular school operation to distance learning in March 13,2020 seemed to be unattainable. However, the school was able to successfully start the distance learning program without any delay and interruption in services on Monday, March 16, 2020. In addition to school's relationship with the community and the dedication of the instructional and non-instructional staff, the two most important contributing factors to the success of Miami Community Charter School's Distance Learning Program were:

1. School's prior preparedness in the area of technology and digital literacy,
2. School transferred the entire school operation and academic programs to the distance learning, knowing that our community heavily depends on the school to provide their children with equitable services.

Therefore, Miami Community Charter School's reopening plan is based on the success of the Spring 2020 Distance Learning Program. The schools conducted the first parent's survey in early June 2020, followed by a parent's zoom meeting. **(APPENDIX 2)**. With the further changes of the status of COVID-19 in Miami Dade County in general, and Homestead-Florida City in particular, the reopening plans went under further changes. On June 23, the Homestead Baptist Hospital had already maxed up the capacity, and the hospital begun to transfer the COVID-19 patients to other facilities. The School held several sessions of zoom meetings with the faculty on July 14 & 15 **(APPENDIX 3)**, and all-day parents zoom meeting on July 20 to discuss the options for the reopening of the schools. Sixty percent of school families attend the meeting. **(APPENDIX 4)**.

Miami Community Charter School has launched the reopening plans in two stages; preparation before the beginning of school year, and implementation of the reopening plans. While the purpose of Stage 1 is to take all appropriate measure to decrease the students and staffs' risk factors, the focus of Stage 2 is to ensure the integrity of the instructional programs for all students, regardless of which model of delivery of instruction is in place. The preface in all models, Live Face-to-Face, Live Remote, and Hybrid Instruction is that students attend the regular school schedule, which is in full compliance with the FLDOE and the district SPP requirements. Currently, the schedules are developed based on the traditional 300 minutes of daily instruction. However, further revisions in the required instructional minutes will be made to meet/exceed the minutes of instruction provided for all students of Miami Dade County Public Schools.

(APPENDIX 5) We will administrate AP 1 (similar placement assessment) at the beginning of the school year to determine each student's proper academic placement. The data is the basis for year around Progress Monitoring, including AP 2 and AP3. The ESE and ELL students' services and accommodation begins immediately and continues through the school year. The Intervention/Developmental classes are embedded in student schedule. School follows State accountability requirements and Miami Dade County Public Schools' testing schedule. All school daily operation, including but not limited to counseling is in place to provide support services to the students, teachers and the parents.

Through the entire plan, Phase I, II, and III, Live Face-to-Face instruction takes place with teacher and students in the classrooms/teaching-learning stations. The capacity of the room/station is 50% or less during Phase I, and II. During Phase III, the number may increase following the CDC, FLDOH, and Miami-Dade County Health Department. Live Remote Instruction will be provided to students with live real-time instruction using Google Classroom and Google Meets. Therefore, the teacher-student live and real-time interaction is in place at all times, including during the Hybrid/ Part B of schedule model.

Technology

Students' equitable access to technology is essential to the successful implantation of Miami Community Charter School's reopening plans. At the very beginning of Distance Learning Program, Miami Community Charter School distributed computers, including 200 newly purchased devices among the school families. At the time, we made sure that each family has access to at least one device and are connected to the Internet service. The school technology support of students has continued during the summer school, and will go beyond. However, in order to provide Remote Live Instruction and Hybrid to each individual student, school is in the process of purchasing additional computers, so each student has one computer (not shared with the siblings). **(APPENDIX 7)**.

The in - school IT Center/ Microsoft Office Academy will remain open during the remote live instruction to offer all services to those students who reside in areas with absolutely no connectivity. School has begun teacher, student and parents training on the usage of Google Classroom and Google Meets.

The elementary school's teacher, parent and student's training is completed during spring 2020. New parents, students and teachers will be scheduled before the opening of the school. **(APPENDIX 8)**

The middle and high school has switched from Edmodo to Google Class and Google Meet during the summer, Student's training has started in July and will continue as needed. Teachers are scheduled for the training. **(APPENDIX 9)**. Parent's training is projected for a week before the beginning of the new school year.

The school has continued to follow the Professional Learning Community (PLC) Calendar in Spring 2020 during distance learning, to disaggregate data (including RTI/MTSS, and ongoing progress monitoring), in order to target student's needs. The school will continue to implement weekly and biweekly PLC meetings in the Fall 2020, to disaggregate data, target student instruction, and plan for the delivery of instruction accordingly.

Minutes of Instruction, Attendance & Grades

Instructional Minutes: Miami Community Charter Schools follows the Student Progression Plan's guidelines to provide sufficient instructional minutes for students in all subjects. The school

reopening plans keeps the content of the schedule as a constant, while the delivery models may vary in each phase of the program.

Throughout all three phases the schedule has parts A & B for the physical accommodation of the students and teaches during Face-to-Face instruction, as well as during Remote Live Instruction so we can keep the ratio as low as possible. All students receive appropriate instruction and associated services. At this point, Miami Community Charter School has not reduced the minutes to remain in compliance with the SPP (<http://ehandbooks.dadeschools.net/policies/93.pdf>). Once Miami Dade County Public Schools revises the instructional minutes in response to remote learning, the school will adjust the minutes accordingly.

Reopening Date: Miami Community Charter School(s) follow the Miami Dade County Public Schools' calendar. The school year is scheduled to begin on August 31, 2020, should MDCPS change the start date then Miami Community Charter School(s) will act accordingly and change the start date as well.

Attendance: Students' attendance will be taken in every instructional session. Attendance will be reported to the district using the online grade book (Pinnacle) and/or based on any new guidelines on behalf of the district.

Grades: Students will receive grades for the academic work in accordance to the SPP guidelines. Miami Community Charter School students receive grades for assessments, classwork and homework. School may change the number of the required grades in teacher's grade book to reflect reduced instructional minutes. **(APPENDIX 10)**

Dissemination of Instructional Materials: Miami Community Charter School will continue with the distribution plan in place since March 2020. The parents receive information via the Black Board message system, Class Dojo, school website and direct call about the date and time. The waiting line is outside of the building and the ground is marked 6 Ft. apart. Wearing mask is mandatory. One parent enters the building/room at a time and picks up the device. In addition, the school continues providing paper and pencil for the students and parents as long as needed. Secured drop off and pick up boxes are provided with associated schedule for the drop off the completed work and pick up of the new assignment. **(APPENDIX 7)**

After 2 consecutive absences, the Assistant Principal will contact the student's parent, if the assistant principal is unable to make contact with the parent, then the school counselor will schedule a home visit.

Breakfast & Lunch: The school breakfast and lunch program will continue uninterrupted. Grab and go breakfast and lunch has been provided throughout summer beginning on June 12th, 2020 and will continue into school year 2020-2021. The summer staff was trained on June 1, 2020, for summer meals. The service staff training began on July 21st, for the school year. **(APPENDIX 11)** Students in the building are served in the classroom/work station with individually packed meals. Students out of the building, Remote Live Instruction, are served individually packed meals in drive/walk through.

Communications: Miami Community Charter School will continue communicating with the students and parents using one or a combination of the following:

1. Virtual office live phone lines
2. Brick and mortar office with deducted office staff
3. Black Board Message System (Including voice, email, text).
4. Class DoJo
5. Students' individual school issued email address
6. Zoom meetings
7. Home visit
8. Google Classroom

School keeps communicating with the staff using the email and message system. The board of directors receive information during the monthly board meetings. Additional information is provided to the board via phone calls and emails. The school continues with regular communication with the district through the CSSO staff, including communication pertaining to ELL, and ESE learners, as well as Student's Services, Testing and Assessments, and all other divisions based on need.

Staffing: As of the date of the submission of this plan, the schools are fully staffed, including the new staff that are in process of finger print and background check. School recruiting advertisement is active in Miami Herald and the Social Media. **(APPENDIX 12)** The returning teachers are assessed for 2019-2020 annual performance, and have received the information for the new school year's employment contract. **(APPENDIX 13)**

Assurance 1

- Miami Community Charter Schools' schedule for school year 2020-2021 for all students runs 5 days a week, Monday through Friday, and currently 300+ instructional minutes a day. (The school's instructional minutes always have exceeded the 300 minutes). All students receive Face-to-Face and/or Remote Live Instruction through the school day every day. This may be revised if the district decides on a shorter instructional minute. Accordingly, the students will attend all cores and non-core classes as scheduled. The ESE and ELL services and accommodations are in place without exception. **(APPENDIX 5)**
- In order to decrease the level of risk, the buildings are going through preparation as explained in Stage I of the reopening. Furthermore, School has put in place restricted guidelines identifying who may not be in the building until providing the school with a negative test result. The Raptor Contact Tracing feature assists the school with gathering related information. We will report the data to the appropriate authority as the district advises the charter schools. In addition to general safety guidelines such as separating a suspicious COVID-19 case from the general population and requiring a negative test result before returning to school, Miami Community Charter School will fully follow the FLDOE guidelines about this specific issue.
- In order to decrease the level of risk, the buildings are going through preparation as explained in Stage I of the reopening. Furthermore, School has put in place restricted guidelines identifying who may not be in the building until providing the school with a negative test result. The individuals may return to the building when there is no fever, respiratory symptoms have improved, and/or the individual has completed 10 days

quarantine/self-isolation period if that is required at the time of the return. In certain cases, Miami Community Charter School may require a negative test result before the return of the individual to the school. Such circumstances may include but not limited to long term sickness and hospitalization due to COVID-19. In addition to general safety guidelines such as separating sick individuals from the general population, Miami Community Charter School adheres to Miami Dade County Public Schools' guidelines of July 20,2020 , and the recommendations as delineated on this link;<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html>

- In response to school year 2020-2021, Miami Community Charter School has sent, and continues sending the key personnel to attend professional developments conducted by FLDOE and the district. (**APPENDIX 14**)

Assurance 2

- All students in Miami Community Charter Elementary School, Miami Community Charter Middle School and Miami Community Charter High School are scheduled for all required courses. This includes the Bilingual Program, K – 5, Middle School core and required electives, High School required and elective courses, MicroSoft Office, Digital Design and Adobe Certification Programs. Students eligible for Dual Enrollment are also enrolled. In the three school, eligible students are scheduled for Intensive Intervention and Developmental courses. (**APPENDIX 5**)
- The ESOL testing for the new students takes place at the beginning of the school year and/or upon the new student's enrollment in the school. The ELL students are assigned to appropriate schedules to receive accommodation. The returning students with IEP continue receiving services. Parents have the option to receive services such as Speech or Occupation Therapy at home or at school. The system was set up during the fourth quarter of 2019-2020 school year and will continue during the new school year. The new students with an IEP and/or in need of evaluation will receive the services in collaboration with the District staffing staff.

Assurance 3

Students will be assessed on an ongoing basis, both in the brick and mortar setting and in the event of remote learning. Baseline, Interim, and End of Year Assessments will be given once yearly and the following assessments will be administered:

- i-Ready Reading and Mathematics will be implemented for Progress Monitoring. (Grades K-8)
 - Baseline (AP1)- August 2020-September 2020
 - Interim (AP2)- December 2020/January 2021
 - End of Year (AP3)- May/June 2021
- Achieve 3000 and District Topic Assessments and Mid-Year Assessments will be implemented for Progress Monitoring (Grades 9-12).
 - Baseline (AP1)- August 2020-September 2020

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- Interim (AP2)- December 2020/January 2021
- End of Year (AP3)- May/June 2021
- All assessments will be administered via live zoom meetings (face to face direct teacher administration.)

The school will continuously monitor student learning through data informed decision-making. All student progress will be monitored using the following assessments:

- Growth Monitoring Checks (iReady)– will take place every 20 instructional days. (Grades K-5 Reading and Mathematics)
- Growth Monitoring Checks (iReady)-will take place every 20 instructional days (Grades 6-8 Reading)
- Growth Monitoring/Level Set for Achieve 3000-will take place every 20 instructional days (Grades 9-12 Reading)
- Topic Assessments –will take place every 20 instructional days (Grades 6-8 General Mathematics, Algebra I, and Geometry).

•Tiered support will be provided for all students not making adequate progress (Tier II, Tier III)

- **MTSS**

In grades K-12, students will be placed in Tiers beginning on the first day of school accordingly based on their available data for school year 2019-2020 (state data from SY 2018-2019), a minimum of 30 minutes of uninterrupted, daily, targeted intervention, will be provided for all Tier 2 students in addition to instruction in the 90-minute reading block. Intervention beyond the Tier 2 intervention is required for students which have been identified as Tier 3. Tier 3 intervention will provide students with an additional 30 minutes of intervention, in a reduced-teacher-student ratio. The first assessment period, will provide data points for students in Tier I, who should be moved to TII, and any TII students who have regressed and require referral for the SST process, to receive Tier III services. Students in Tier II and III are monitored every 20 instructional days as outlined above, and in the chart below.

2020 -2021 MCCS Response to Intervention

<p style="text-align: center;"><u>First Grading Period</u></p> <p style="text-align: center;">MTSS/RtI Team Meeting July-August 2020</p> <ul style="list-style-type: none"> • TIER 1 and 2 Goal Setting/Problem Solving/Intervention Plan <p>Tier 2 Placement (Reading):</p> <ul style="list-style-type: none"> • Kindergarten-2nd Grade: 1st Universal Screening • 3rd Grade: SAT • Grades 4-10: Level 1 or 2 FSA • Grades 11-12: Level 1 or 2 FSA • No ELL student (first 2 years) <p>Tier 3 Placement (Reading):</p> <ul style="list-style-type: none"> • Retained students 	<p><u>OPM (Ongoing Progress Monitoring)</u></p> <p>Universal Screening: i-Ready</p> <p>Tier 1:</p> <p>1st Universal Screening (AP1)</p> <p>August 2020</p> <p>2nd Universal Screening (AP2)</p> <p>December 2020/January 2021</p> <p>3rd Universal Screening (AP3)</p> <p>May 2021</p> <p>Tier 2:</p> <p>Every 20 Instructional Days (Growth Check)</p> <p>Tier 3:</p> <p>Weekly FM 6493</p>	<p><u>Tier 1 Students:</u></p> <ul style="list-style-type: none"> • At each Universal Screening: <ul style="list-style-type: none"> ○ If below grade level, move to Tier 2 <p><u>Tier 2 Students:</u></p> <ul style="list-style-type: none"> • Intervention class in schedule: <ul style="list-style-type: none"> ○ Reading: Elem (30 min/day), Middle/High (Intensive Reading Class/Developmental Language Arts for ELL) • Monitor OPM (every 20 school days), <ul style="list-style-type: none"> ○ If progressing, continue Tier 2 intervention ○ If not progressing after 40 days, move to Tier 3 <p><u>Tier 3 Students:</u></p> <ul style="list-style-type: none"> • Intensify Intervention: <ul style="list-style-type: none"> ○ Journeys/Collections Intervention –Decoding Power • Monitor OPM (every 20 school days), <ul style="list-style-type: none"> ○ If progressing, continue Tier 3 intervention ○ If not progressing after 20 days, refer to SST
<p style="text-align: center;"><u>Second Grading Period</u></p> <p>Tier 2 Placement: Universal Screening</p> <p>Tier 3 Placement: OPM-No adequate progress</p> <p style="text-align: center;">MTSS/RtI Team Meeting January-February 2021</p> <ul style="list-style-type: none"> • Mid-Year Tiers 1 and 2 Review 		
<p style="text-align: center;"><u>Third Grading Period</u></p> <p>Tier 2 Placement: Universal Screening</p> <p>Tier 3 Placement: OPM-No adequate progress</p>		
<p style="text-align: center;"><u>Fourth Grading Period</u></p> <p>Tier 3 Placement/SST: Universal Screening</p> <p style="text-align: center;">MTSS/RtI Team Meeting May-June 2021</p> <p>Tiers 1 and 2 End-of-Year Review</p>		

Data-Informed Instruction to monitor student learning.

- Core Curriculum Benchmark Assessments Grades Kindergarten and 1st Grade- Reading and Mathematics (administered after every 10 days of instruction)
- Standards Mastery Assessments for grades 2nd through 5th will be administered after

every 10 days of instruction in Reading.

- Standards Mastery Assessments for grades 2nd through 5th will be administered after each Topic covered in Mathematics.
- Standards Mastery Assessments for grades 6th through 8th will be administered once a month in Reading.
- Standards Mastery Assessments and Topic Assessments for grades 6th through 12th will be administered once a month in Mathematics
- Achieve 3000 Level Set, once every 20 days for Grades 9th -12th Reading.
- 8th Grade Comprehensive Science, Middle and High School Biology, Middle School Civics, High School U.S. History, -Topic Assessments administered once each month.

Assurance 4

In all models implemented by the school, all ESE students are scheduled following an inclusion model and receive all accommodations, related services delineated in their IEP/504 plan. Additionally, all IEP Meetings will take place as they normally would in a brick and mortar setting, but via ZOOM meetings. All ESE student accommodations, related services, and intervention will be rendered accordingly. Occupational, Speech and Language, and counseling services, will be provided via zoom during the implementation of a remote or hybrid learning model. All students will be monitored using the school's MTSS process, outlined in Assurance 3, all students in the ESE program will be monitored accordingly, the identification and placement of students will follow the MTSS plan regardless of the model in which the student is scheduled for. This includes, all newly registered students, and any reevaluations that must take place as well as the continuation of the SST process (Tier III) for any students who are currently in the process. **(APPENDIX 5)**

Assurance 5

In all models implemented by the school, ELL learners will be identified, and receive all strategies and interventions accordingly. All newly registered students, will have completed a Home Language Survey (during registration with a one on one meeting with the registrar and registrar's assistant), the student will subsequently be assessed appropriately (either OLPS or CELLA Online) one on one with the school's ELL Coordinator. ELL students will be scheduled accordingly, and based on the inclusion model, and will be assigned to courses as outlined in the MDCPS' Student Progression Plan. All ELL students will be monitored accordingly, and the school will follow the MTSS plan regardless of the model in which the student is scheduled for. ELL committee meetings will be taking place via Zoom, with all ELL committee members including the parent. **(APPENDIX 5)**

Assurance 6

The school uses the Florida Continuous Improvement Model, to implement the School Improvement Plan, through the RTI/MTSS process for student identification, placement and remediation. (Refer to Assurance 3).

The school has continued to follow the Professional Learning Community (PLC) Calendar in Spring 2020 during distance learning, to disaggregate data (including RTI/MTSS, and ongoing progress monitoring), in order to target student's needs. The school will continue to implement weekly and biweekly PLC meetings in the Fall 2020, to disaggregate data, target student instruction, and plan for the delivery of instruction accordingly.

Budget

As of the date of the submission of this plan, each school, elementary, middle, and high, has covered the expenses resulted because of COVID-19 from school operational budget. Miami Community Charter School Inc. utilized the PPP loan to support the payroll, and reallocate some of the funds to support students during this difficult time. Also, the reallocation of some of Safe School funds has provided small budgetary assistance in response to COVID-19.

The school budget is constantly monitored and revised accordingly to ensure the sustainability of the school operation. The school will continue providing students with equitable technology from the school operational budget. At this point, schools' 5 year's budget projection indicates a positive trend (**APPENDIX #15**). However, the main source of funds to assist with response to COVID-19 are to be provided by the CSP grant and CARES ACT-ESSER grant. Applications for both grants are submitted to the district.

Stage 1: Early Preparation for the Reopening of School

Academic: Close the Achievement Gap

Remote Live Instruction Continued Summer Program

Purpose: Based on student’s academic needs, the students attend the summer program for intervention, acceleration, or maintaining the grade level academic skills.

Group of Students: All students in grades K – 12

Date & Hours: July 6 – 31, 2020 – Monday thru Friday, 9:00 A.M. – 12:45 P.M.

Instructional Delivery Model: 100% Remote Live Instruction using Google Classroom & Google Meet.

Note: The program continues until three weeks prior to the beginning of School year

Facility: Safety of Students & Staff

Preparing the building in response to COVID-19/Transmissible disease

- Certified decontamination of the buildings, all its content, and air condition system.
- Installation of non-contact facial thermometers and non-contact hand sanitizer stations on the entrances and throughout the buildings.
- Revising the school bus routes and procedures
- Revising lunch distribution schedules.
- Retraining the service staff
- Installing shields in all work station with direct contact
- Adding contact tracing to school visitors screening system, Raptor

Date: June 2020 – Beginning of School Year

Instruction & Academic Programs

Preparing the staff and parents for providing best learning opportunities in 2020-2021

- Scheduling all students and teachers based on the appropriate recommended social distancing guidelines when attending the brick and mortar school program.
- Ongoing PD sessions for teachers, with particular focus on ESE & ELL students, data based progress monitoring, Differentiated Instruction Remote Live Instruction, and preparation for the new state standards, B.E.S.T.
- Conducting all necessary staff meetings and trainings prior to the beginning of the school year via Zoom. This includes the “Active Shooting Training” and “Proactive Response to Transmissible Disease” conducted by certifies trainers.
- Ongoing communication with the parents and staff.
- Continuously ensuring the equitable distribution of devices and access to connectivity to all students

Operation & Budget

Ensuring School’s continued and uninterrupted service to the community

- Participation in CSP grant
- Participation in CARES ACT/ESSER grant.

Miami Community Charter School(s) Reopening Plan

- Continued operation of 21st CCLC grant
- Facilitating Miami Community Charter School, Inc. PPP loan to maintain the payroll
- Continuing with the enrollment of new students.
- Monitoring school operational budget.
- All school offices and services are kept open uninterrupted since March 16,2020
- The new facility project is in progress.

Stage 2: Reopening of School & Beyond

Process of developing the plan:

Miami Community Charter School was able to successfully transition from the regular schedule to Distance Learning Program in March 2020. Effective March 16 all school academic and non-academic operation were in motion remotely. This included all students' accommodations based on their academic, technology, and social-emotional needs. Therefore, the base of the reopening schedule structure was put in place during the fourth quarter, and continued during the summer school.

The school conducted the first survey in June 2020. The outcome of the first survey was similar to all other schools. We also conducted zoom meeting with the parents to discuss the reopening plans, and continued with further conversation with a smaller group of the parents.

Miami Community Charter School's reopening plan is developed to prioritize student-staff well-being, and uphold the integrity of the uninterrupted instruction for all students in grades K – 12. The plan is based on one constant, the uninterrupted instruction, and one or more variables, including COVID-19 status.

The three phases of the plan may completely flex based on the levels of infection, without subjecting the students to any of the following:

1. Loss of instructional time and services, including ESE and ELL services
2. Change of schedule and instructional materials
3. Interruption in data based progress monitoring
4. Decreased opportunity to earn verifiable grades
5. Lack of access to live and teacher led instruction

The plan is developed in phases I, II, and III without chronological order. Each phase may be activated at any time in response to the unfolding of COVID-19 status. While the physical location of administrating school programs may change based on need, the content of the program and services remain unchanged.

Phase I, Very High/High Level of Health Risk Status in Miami Dade County
Remote Live Instruction Program. Limited option of brick & mortar based program for students with no connectivity.

Purpose: This program is offered to all students. They will attend the regular school schedule at home. The schedule is in accordance with the FLDOE and the district SPP requirements. We administrate AP 1 (similar placement assessment) to determine each student's proper academic placement at the beginning of the year. The data will be the base for year around Progress Monitoring. The ESE and ELL students' services and accommodation begins immediately. The Intervention/Developmental classes are embedded in student schedule. All school daily operation is in place to provide support services to the students, teachers and the parents. While Instructional staff work from home, the non-instructional staff are scheduled to be in the building based on 50% of building capacity.

Alternate Location: The school building is open Monday thru Friday during the school day. School provides all aforementioned services in the building for those families that have absolutely no connectivity. (There are locations in the area where internet service is not available at all). Students and teachers work stations will be set and managed under the CDC Recommendations.

Group of Students: All students in grades K – 12

Date: 1st Day of school year until the end of Phase I, including 14 consecutive days of declining COVID-19 cases in Miami Dade County. The actual date will be determined based on the CDC, FLDOH and Miami-Dade County Health Department recommendations.

Days & Hours: Monday thru Friday / Regular School Hours based on required instructional minutes.

Instructional Delivery Model: Remote Live Instruction, using Google Classroom and Google Meet. In the case of using Alternate Location, live face-to-face services is in place.

NOTE 1: Individually packed breakfast & lunch grab and go resume.

Phase II, Medium Level of Health Risk Status in Miami Dade County

Brick & Mortar School Program with scattered schedule, arrival & dismissal time, multiple entrances & exits. Limited option of Remote Live Instruction is available.

Purpose: Students in grades K – 12 attend the brick and mortar school, following the FLDOE and the district SPP instructional requirements. Student’s arrival, dismissal and physical presence in classes is based on scattered schedule and using multiple entrances and exits, as well as one way hallways. Students will be separated in to two groups which will not be in the same of the building at any point of the day. The schedule will be divided into Part A and Part B, as described below.

Progress Monitoring, ESE and ELL, and all other services continue uninterrupted.

Part A. 50% of students meet with the teacher to receive direct instruction for core subject classes including but not limited to Reading/ELA and mathematics.

Part B. 50% or less of the students meet face-to-face with a teacher and/or facilitator to receive direct instruction with ESE, ELL, and Tier support services, and complete the digital portion of the curriculum for different subjects as delineated in the SPP.

Note 1: Part A and Part B will be scheduled in different sections of the building. Part A of schedule is held in the classroom with 50% of class size. Part B of schedule is held in the cafeteria, and the chapel (elementary), following the social distance guidelines. They will change in the middle of the day, and after having lunch.

Note 2: All student stations will be disinfected before the arrival of the other group

Note 3: During this phase parents may choose one of the following options:

- A. My child will continue with Remote Live Instruction at home until the end of 2020-2021 school year.
- B. My child will attend part A of the schedule in the school building, and part B of the schedule at home until the end of Phase II.
- C. My child will attend Part A & B in the school.

Date: Beginning of Phase II reopening, including 14 consecutive days of declining COVID-19 cases in Miami Dade County. The actual date will be determined based on the CDC, FLDOH, and Miami-Dade County Health Department.

Days & Hours: Monday thru Friday / Regular School Hours based on required instructional minutes.

Instructional Delivery Model: Teacher face-to-face Instruction, Teacher Led digital curriculum Instruction, Remote Live Instruction

Note 3: Individually packed breakfast & lunch will be served within the student’s learning stations/classroom. Safe School Officer’s services and school bus transportation resume

Note 4: During this phase following students and staff have to continue with all day Remote Live Instruction of phase I:

- A. Individuals who are sick,
- B. Individuals who are at risk because of other medical reasons.
- C. Individuals who live with at risk family members
- D. Individuals who have been exposed to a COVID-19 patient
- E. Individuals who have traveled and/or live with family members who have travelled.
- F. Students who have committed to an all year DL Program

Phase III, Low Level of Health Risk Status in Miami Dade County

Brick & Mortar School Program. Limited option of Remote Live Instruction is available.

Purpose: Students in grades K – 12 attend the brick and mortar school, following the FLDOE and the district SPP requirements. Students attend school following parts A & B of schedule, with gradual increase in the number of students in classes with teacher face-to face instruction. This is to provide additional support for students in their core subjects, particularly in reading and mathematics classes, and thus decreasing the achievement gap.

Progress Monitoring, ESE and ELL, and all other services continue uninterrupted.

Date: Beginning of Phase III reopening, including 14 consecutive days of declining COVID-19 cases in Miami Dade County. The actual date will be determined based on the CDC, FLDOH and Miami-Dade County Health Department recommendations.

Days & Hours: Monday thru Friday / Regular School Hours based on required instructional minutes.

Instructional Delivery Model: Teacher face-to-face Instruction, Teacher/Facilitator led digital curriculum Instruction, Remote Live Instruction

Note 1: Individually packed breakfast & lunch will be served within the student’s learning stations/classroom. Safe School Officer’s services and school bus transportation continue their services.

Note 2: During this phase following students and staff have to continue with Remote Live Instruction program of phase 1:

- A. Individuals who are sick,
- B. Individuals who are at risk because of medical reasons.
- C. Individuals who live with at risk family members
- D. Individuals who have been exposed to a COVID-19 patient
- E. Individuals who have traveled and/or live with family members who have travelled.
- F. Students who have committed to an all year Remote Live Instruct

APPENDIX 1 Board Minutes

Miami Community Charter Schools
Elementary, Middle, and High School
Board of Directors/ EESAC Meeting/Title I School
Tuesday, June 14, 2020
Zoom Meeting
18720 SW 352 Street
Florida City, FL 33034

NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING FOR WHICH THIS AGENDA CONSTITUTES NOTICE, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS CONDUCTED AT SUCH MEETING AND FOR SUCH MEETING AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEALS IS TO BE BASED.

MIAMI COMMUNITY CHARTER SCHOOL, WILL PROVIDE REASONABLE ACCOMODATIONS FOR DISABLED INDIVIDUALS REQUESTING SPECIAL ASSISTANCE IN ORDER TO ATTEND OR PARTICIPATE IN THIS MEETING; PROVIDED, HOWEVER, THAT A REQUEST FOR SUCH ASSISTANCE MUST BE MADE TO MRS. JILA REZAIIE AT LEAST THREE(3) CALENDAR DAYS PRIOR TO SCHEDULED MEETING.

Minutes

Call to Order: Call to order at 6:30 PM by Ana Torres, Board Chair

Pledge of Allegiance

Roll Call:

Board Members: Ana Torres, Carmen Marinelli, William Presswood, Shawn Khosravi, Howard Murphy

Other Attendees Present: Jila Rezaie, Maria Alba, Ashley Barber, Janet Velez, Ralph Arza, Jeff Wood, Tanya Bowyer, Luis Sullivan

Approval of June 10,2020 Board Minutes: Shawn Khosravi asked for clearance about \$600,000 annual mortgage payment. Jeff Wood explained that refers to Miami Community Charter School Inc.'s debt service, which is the same as the mortgage payment. **Dr. Marinelli made a motion to approve the June 10th board minutes. Mr. Presswood second it. All in favor, none oppose.**

Public Comments: No public comments.

Title I

Dr. Rezaie submitted the School's 2020-2021 Title I budget allocation for board approval. The board approved the attached Title I budget allocation for the work locations 0102, 6048 and 7058. **Dr. Marinelli made a motion to approve Title I 2020-2021 budget allocation, Mr. Khosravi second it. All in favor, none oppose.**

1. Merger

Mr. Jeff Wood presented attached documents for the details of the merger. On June 10 meeting, the board had expressed desire to move forward with the merger of three 501 (C) (3) organizations to one. Miami Community Charter Elementary School is the surviving entity, and Miami Community Charter Middle and Charter High School will merge with the surviving entity. Mr. Arza and Mr. Wood informed

the board that the school district has received notification about the board desire for the merger. The three MSID for each school, 0102, 6048, and 7058 will remain unchanged. Mr. Khosravi asked for the rationale of this decision, and Mrs. Torres asked about the Tax ID status after the merger. Mr. Arza, Mr. Wood and Tanya Bowyer explained that by doing so, all three schools will go under one non-profit entity, subject to one audit, and Tax ID status will be revised. The internal accounting of three schools remains unchanged. The board of director ratified June 10, 2020 decision about the merger. **Mr. Murphy made motion for a workshop to review the by-law. Mr. Khosravi second it. Motion carried unanimously. The workshop will be held in August 2020.**

2. Update of financing the facility project

Richard Moreno could not attend the meeting due to conflict of schedule. Dr. Rezaie and Mr. Wood reported that the project is in progress. The by weekly conference calls with Piper Sandler & Co. indicates a steady progress with the financing of the project. As of now the ending date of July 2021 has remained unchanged. The board is aware of all the uncertainties of the current situation due to COVID-19 status, in particular in Miami Dade County, which may result in adjusting the project time table. Mr. Khosravi asked if \$20,000,000 is the maximum projected cost of the new facility and remainder of 2010 bond. Jeff wood reiterated that \$20,000,000 is the maximum and includes some wiggle room due to the market's current status.

3. Miami Community Charter School's Mental Health Plan Allocation & Deliverable

Dr. Rezaie recommended Miami Community Charter School to opt in to the Miami Dade County Public Schools mental health and allocation plan. The school follows the district's plans and guidelines for the mental health, and receive services from the MDCPS Students Services. She requested the Board approval of this plan and deliverables. **Dr. Marinelli made a motion to approve this item, and Mr. Presswood second the motion. Approved all in favor, none oppose.**

4. Miami, Community Charter School's Reopening Plan

4.1: Mr. Arza briefed the board members about the Commissioner's executive order for the reopening of schools. He reiterated that the executive order provides the state with the guidelines, however, the local districts should plan based on the needs of their own community. Mr. Arza added that the Governor's decision about the increase of the first year teacher's salary to \$47,500.00 is positive. The intent of the Governor and the Commissioner is to ensure the quality of education for all students in Florida. As of now the FTE allocation for school year 2020-2021 has not decreased, and indeed it has increased. However, we should remain mindful of the possibility. If the school opts in to an online plan without the Remote Live Instruction, the school FTE allocation per student may become subject to different formula.

4.2: Dr. Rezaie, Mrs. Alba and Mrs. Papill presented the attached plans for the reopening of school year 2020-2021. Mr. Khosravi, Mr. Murphy, Mr. Arza, Mrs. Barber made comments in favor of the plan. The plan should be submitted to the district on July 16, 2020. This plan must be approved by the district.

Mrs. Torres adjourned the meeting at 7:45 P.M.

APPENDIX 2 Parent Survey Results



MIAMI COMMUNITY CHARTER SCHOOL
Distance Learning
Parents' Survey Summary

7 Questions
328 Responses - 0 Skipped

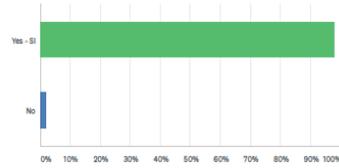
Collector
Web Link 1 via BB and Class Dojo
Closed
May 27th, 2020



Miami Community Charter School - Distance Learning

Q1 Is your child participating in MCCS Distance Learning? Su hijo (a) esta participando en Educación a Distancia?

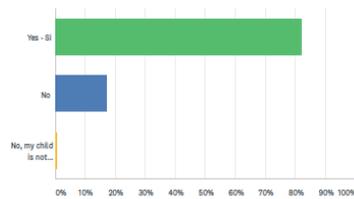
Answered: 328 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes - SI	98.17%
No	1.83%
TOTAL Respondents: 328	

Q2 Do you feel your child's learning has continued during Distance Learning? Ud. cree que su hijo ha continuado aprendiendo durante la educación a distancia?

Answered: 328 Skipped: 0



1 / 5



Miami Community Charter School - Distance Learning

ANSWER CHOICES	RESPONSES
Yes - SI	82.32%
No	17.07%
No, my child is not participating in distant learning. Mi hijo no esta participando en educación a distancia.	0.61%
TOTAL	328

Q3 Has the school remained in contact with you and your child during this time? La escuela se ha mantenido en contacto con ud. y su hijo durante este tiempo?

Answered: 328 Skipped: 0

ANSWER CHOICES	RESPONSES
Yes - SI	97.56%
No	2.44%
TOTAL	328

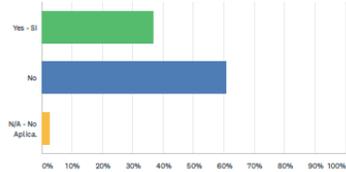
Q4 Did you need a computer/iPad for your child? Su hijo, necesitó un computador o un iPad?

Answered: 328 Skipped: 0

2 / 5



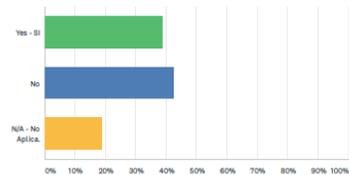
Miami Community Charter School - Distance Learning



ANSWER CHOICES	RESPONSES
Yes - SI	82.32%
No	17.07%
N/A - No Aplica.	0.61%
TOTAL	328

Q5 Has the school provided your child with computers and an iPad? La escuela le ha facilitado un computador o un iPad?

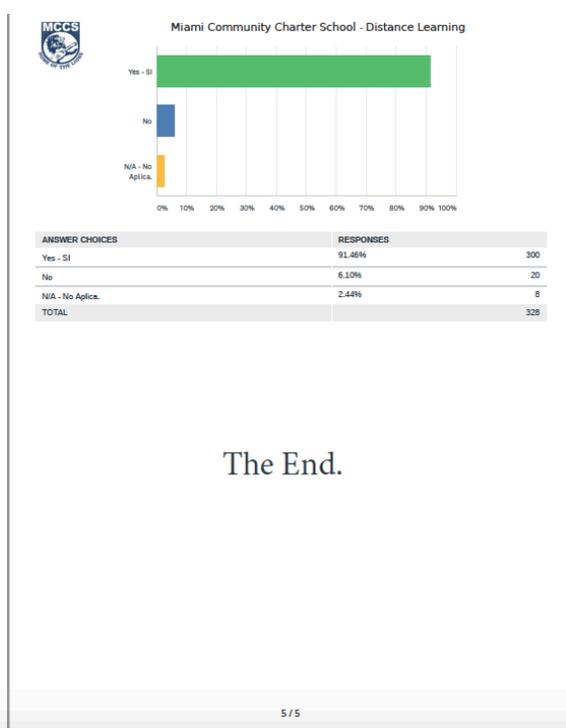
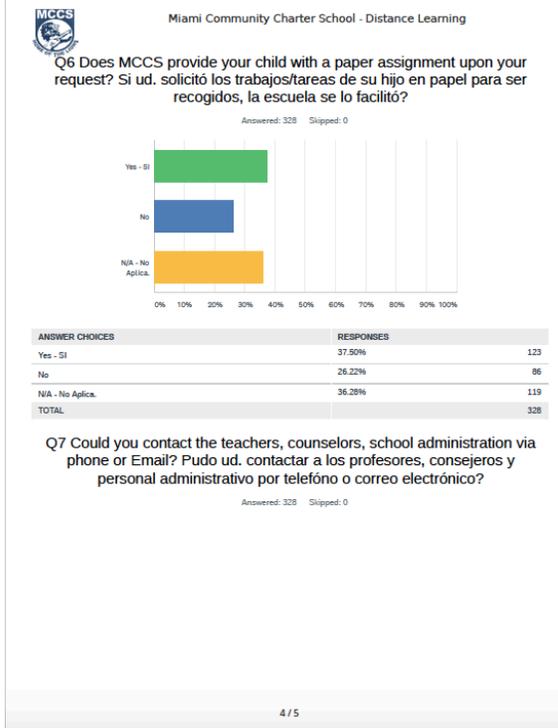
Answered: 328 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes - SI	38.72%
No	42.38%
N/A - No Aplica.	18.90%
TOTAL	328

3 / 5

Miami Community Charter School(s) Reopening Plan



Miami Community Charter School(s) Reopening Plan

School's Responsibility

- Safety
- Instruction
- Service

6

Parent's Responsibility

- Supervision
- Monitoring students' attendance and engagement
- Communication with the school

7

Questions and Answers

8

**APPENDIX 5 Detailed Schedules
Elementary**

**KINDERGARTEN THROUGH 1ST GRADE
OVERVIEW**

- Kindergarten through 1st Grade**
- 8:00-11:00 a.m.- Schedule A (Teacher Led Face to Face Instruction-Reading, Writing, and Math)
 - 11:00-11:30 a.m.- Lunch
 - 11:30-12:00 p.m.-Recess
 - 12:00-3:00 p.m.- Schedule B (Teacher Led Face to Face Online Learning- Science, Social Studies, STEAM, Phonics, Physical Education, Intervention, Home Language Arts)
- 6 groups of students to be scheduled
 - Tier I Students
 - Tier I ESOL Students
 - Tier II Students
 - Tier II ESOL students
 - Tier III Students
 - Tier III ESOL Students

MCCS follows MDCPS Student Progression Plan (P. 71)

Assurance 2, 3, 4, 5, 6

**KINDERGARTEN THROUGH 1ST GRADE
SCHEDULE**

<ul style="list-style-type: none"> • Schedule for Tier I Students Non ESOL • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m.-Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 p.m.- Recess • 12:00-12:30 p.m. Science • 12:30-1:00 p.m.-Social Studies • 1:00-1:30 p.m.- Physical Education • 1:30-2:00 p.m. – STEAM • 2:00-3:00 p.m.-Phonics 	<ul style="list-style-type: none"> • Schedule for Tier I Students ESOL L1 and L2 • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m.-Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 p.m.- Recess • 12:00-12:30 p.m. Science • 12:30-1:00 p.m.-Social Studies • 1:00-1:30 p.m.- Physical Education • 1:30-2:00 p.m. – STEAM • 2:00-3:00 p.m.-Home Language Arts 	<ul style="list-style-type: none"> • Schedule for Tier II Students Non ESOL • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m.-Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 p.m.- Recess • 12:00-12:30 a.m. Science • 12:30-1:00 a.m.-Social Studies • 1:00-1:30 a.m.- Physical Education • 1:30-2:00 a.m. – STEAM • 2:00-2:30 a.m. – TII Intervention • 2:30-3:00 a.m.- Phonics
<ul style="list-style-type: none"> • Schedule for Tier I Students Non ESOL • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m.-Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 p.m.- Recess • 12:00-12:30 p.m. Science • 12:30-1:00 p.m.-Social Studies • 1:00-1:30 p.m.- Physical Education • 1:30-2:00 p.m. – STEAM • 2:00-3:00 p.m.-Phonics 	<ul style="list-style-type: none"> • Schedule for Tier III Students Non ESOL • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m.-Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 p.m.- Recess • 12:00-12:30 p.m. Science • 12:30-1:00 p.m.-Social Studies • 1:00-1:30 p.m.- Physical Education • 1:30-2:30 p.m. – TIII Intervention • 2:30-3:00 p.m.- STEAM 	<ul style="list-style-type: none"> • Schedule for Tier III Students ESOL L1 and L2 • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m.-Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 p.m.- Recess • 12:00-12:30 p.m. Science • 12:30-1:00 p.m.-Social Studies • 1:00-1:30 p.m.- Physical Education • 1:30-2:00 p.m. – STEAM • 2:00-3:00 p.m.-Home Language Arts (TIII Intervention)

2ND GRADE OVERVIEW

2nd Grade

- 8:00-11:00 a.m.- Schedule A (Teacher Led Face to Face Instruction-Reading, Writing, and Math)
- 11:00-11:30 a.m.- Lunch
- 11:30-12:00 p.m.-Recess
- 12:00-3:00 p.m.- Schedule B (Teacher Led Face to Face Online Learning- Science, Social Studies, STEAM, Phonics, Physical Education, Intervention, Home Language Arts)

- 6 groups of students to be scheduled
 - Tier I Students
 - Tier I ESOL Students
 - Tier II Students
 - Tier II ESOL students
 - Tier III Students
 - Tier III ESOL Students

MCCS follows MDCPS Student Progression Plan (P. 71)

Assurance 2, 3, 4, 5, 6

2ND GRADE SCHEDULE

<ul style="list-style-type: none"> • Schedule for Tier I Students Non ESOL • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m. -Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 p.m.- Recess • 12:00-12:30 p.m. Science • 12:30-1:00 p.m.-Social Studies • 1:00-1:30 p.m.- Physical Education • 1:30-2:00 p.m. – STEAM • 2:00-3:00 p.m.-Art/Music 	<ul style="list-style-type: none"> • Schedule for Tier I Students ESOL L1 and L2 • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m. -Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 a.m.- Recess • 12:00-12:30 a.m. Science • 12:30-1:00 a.m.-Social Studies • 1:00-1:30 a.m.- Physical Education • 1:30-2:00 a.m. – STEAM • 2:00-2:30 a.m.-Art/Music • 2:30-3:00 a.m.-Home Language Arts 	<ul style="list-style-type: none"> • Schedule for Tier II Students Non ESOL • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m. -Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 a.m.- Recess • 12:00-12:30 a.m. Science • 12:30-1:00 a.m.-Social Studies • 1:00-1:30 a.m.- Physical Education • 1:30-2:00 a.m. – STEAM • 2:00-2:30 a.m. – Till Intervention • 2:30-3:00 a.m.- Art/Music
<ul style="list-style-type: none"> • Schedule for Tier II Students ESOL L1 and L2 • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m. -Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 a.m.- Recess • 12:00-12:30 a.m. Science • 12:30-1:00 a.m.-Social Studies • 1:00-1:30 a.m.- Physical Education • 1:30-2:00 a.m. – STEAM • 2:00-2:30 a.m. –Art/Music • 2:30-3:00 a.m.-Home Language Arts (Till Intervention) 	<ul style="list-style-type: none"> • Schedule for Tier III Students Non ESOL • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m. -Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 p.m.- Recess • 12:00-12:30 p.m. Science • 12:30-1:00 p.m.-Social Studies • 1:00-1:30 p.m.- Physical Education • 1:30-2:30 p.m. – Till Intervention • 2:30-3:00 p.m.- Art and Music 	<ul style="list-style-type: none"> • Schedule for Tier III Students ESOL L1 and L2 • 8:00-9:30 a.m.- Reading • 9:30-10:00 a.m. -Writing • 10:00-11:00 a.m-Math • 11:00-11:30 a.m. – Lunch • 11:30-12:00 p.m.- Recess • 12:00-12:30 p.m. Science • 12:30-1:00 p.m.-Social Studies • 1:00-1:30 p.m.- Physical Education • 1:30-2:00 p.m. – Art and Music • 2:00-3:00 p.m.-Home Language Arts (Till Intervention)

3RD GRADE THROUGH 5TH GRADE OVERVIEW

- 8:00-11:00 a.m.- Schedule B (Teacher Led Face to Face Online Learning- Science, Social Studies, STEAM, Phonics, Physical Education, Intervention, Home Language Arts)
 - 11:00-11:30 a.m.- Recess
 - 11:30-12:00 p.m.-Lunch
 - 12:00-3:00 p.m.- Schedule A (Teacher Led Face to Face Instruction-Reading, Writing, and Math)
- 6 groups of students to be scheduled
 - Tier I Students
 - Tier I ESOL Students
 - Tier II Students
 - Tier II ESOL students
 - Tier III Students
 - Tier III ESOL Students

MCCS follows MDCPS Student Progression Plan (P. 71)

Assurance 2, 3, 4, 5, 6

3RD THROUGH 5TH GRADE SCHEDULE

<ul style="list-style-type: none"> • Schedule for Tier I Students Non ESOL • 8:00-8:30 a.m. – Art/Music • 8:30 a.m.- 9:00 a.m.-Science • 9:00-9:30 a.m. –Social Studies • 9:30 -10:00 a.m. – Physical Education • 10:00-11:00 a.m. – STEAM • 11:00-11:30 a.m. – Recess • 11:30-12:00 p.m.- Lunch • 12:00-1:00 p.m.- Math • 1:00-2:30 p.m. – Reading • 2:30-3:00 p.m.-Writing 	<ul style="list-style-type: none"> • Schedule for Tier I Students ESOL L1 and L2 • 8:00-8:30 a.m. – Art/Music • 8:30 a.m.- 9:00 a.m.-Science • 9:00-9:30 a.m. –Social Studies • 9:30 -10:00 a.m. – Physical Education • 10:00-11:00 a.m. –Home Language Arts • 11:00-11:30 a.m. – Recess • 11:30-12:00 p.m.- Lunch • 12:00-1:00 p.m.- Math • 1:00-2:30 p.m. – Reading 	<ul style="list-style-type: none"> • Schedule for Tier II Students Non ESOL • 8:00-8:30 a.m. – Art/Music • 8:30 a.m.- 9:00 a.m.-Science • 9:00-9:30 a.m. –Social Studies • 9:30 -10:00 a.m. – Physical Education • 10:00-10:30 a.m. – STEAM • 10:30-11:00 a.m.- Intervention Till • 11:00-11:30 a.m. – Recess • 11:30-12:00 a.m.- Lunch • 12:00-1:00 a.m.- Math • 1:00-2:30 a.m. – Reading • 2:30-3:00 a.m.-Writing
<ul style="list-style-type: none"> • Schedule for Tier II Students ESOL L1 and L2 • 8:00-8:30 a.m. – Art/Music • 8:30 a.m.- 9:00 a.m.-Science • 9:00-9:30 a.m. –Social Studies • 9:30 -10:00 a.m. – Physical Education • 10:00-11:00 a.m. –Home Language Arts (Till Intervention) • 11:00-11:30 a.m. – Recess • 11:30-12:00 p.m.- Lunch • 12:00-1:00 p.m.- Math • 1:00-2:30 p.m. – Reading • 2:30-3:00 p.m.-Writing 	<ul style="list-style-type: none"> • Schedule for Tier III Students Non ESOL • 8:00-9:30 a.m.- Reading • 8:00-8:30 a.m. – Art/Music • 8:30 a.m.- 9:00 a.m.-Science • 9:00-9:30 a.m. –Social Studies • 9:30 -10:00 a.m. – Physical Education • 10:00-10:30 a.m. – STEAM • 10:30-11:00 a.m.- Intervention • 11:00-11:30 a.m. – Recess • 11:30-12:00 a.m.- Lunch • 12:00-1:00 a.m.- Math • 1:00-2:30 a.m. – Reading • 2:30-3:00 a.m.-Writing 	<ul style="list-style-type: none"> • Schedule for Tier III Students ESOL L1 and L2 • 8:00-8:30 a.m. – Art/Music • 8:30 a.m.- 9:00 a.m.-Science • 9:00-9:30 a.m. –Social Studies • 9:30 -10:00 a.m. – Physical Education • 10:00-11:00 a.m. –Home Language Arts (Till Intervention) • 11:00-11:30 a.m. – Recess • 11:30-12:00 a.m.- Lunch • 12:00-1:00 a.m.- Math • 1:00-2:30 a.m. – Reading • 2:30-3:00 a.m.-Writing

APPENDIX 5 Middle and High School

SCHOOL MASTER SCHEDULE

Daily A/B Schedule
8am-8:10pm Homeroom 8:10am-9:40am Block 1 9:40am-9:45am Teacher Transition Time 9:45am-11:15am Block 2 11:15-11:55am Teacher Transition Time & Lunch 11:55am-1:25pm Block 3 1:25pm-1:30pm Teacher Transition 1:30pm-3pm Block 4 3pm Dismissal

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	DAY A	DAY B	DAY A/B ALTERNATE	DAY A	DAY B
Classroom LIVE/ REMOTE Core Subject Course Instruction (Schedule A)	8 th -12 TH GRADE	6 TH -8 TH GRADE	DAY A: 6 TH -8 TH GRADE DAY B: 8 th -12 TH GRADE	8 th -12 TH GRADE	6 TH -8 TH GRADE
Alternate Location LIVE/REMOTE Electives/Intensive/ Developmental/IT Academy Courses Instruction (Schedule B)	6 TH -8 TH GRADE	8 th -12 TH GRADE	DAY A: 8 th -12 TH GRADE DAY B: 6 TH -8 TH GRADE	6 TH -8 TH GRADE	8 th -12 TH GRADE

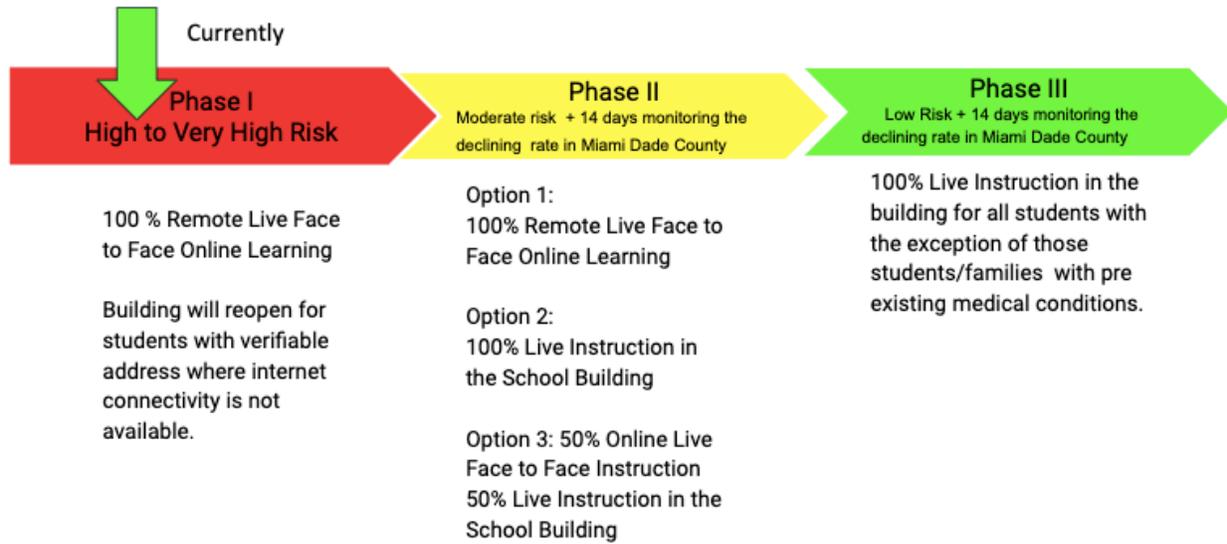
MIAMI COMMUNITY CHARTER MIDDLE SCHOOL

MIAMI COMMUNITY CHARTER MIDDLE SCHOOL LOCATION 6048					
Day A: Monday, Thursdays, and every other Wednesday (odd periods)					
8am-11:10am			11:50am-3pm		
Block 1: Period 1	Block 2: Period 3		Block 3: Period 5		Block 4: Period 7
IT Academy/Electives/Int.Math			DEV/IR/ADV.REA./Electives		
8am-11:10am			11:50am-3pm		
Block 1: Period 1	Block 2: Period 3		Block 3: Period 5		Block 4: Period 7
DEV/IR/ADV.REA./Electives			IT Academy/Electives/Int.Math		
Day B: Tuesdays, Fridays, and every other Wednesday (even periods)					
8am-11:10am			11:50am-3pm		
Block 1: Period 2	Block 2: Period 4		Block 3: Period 6		Block 4: Period 8
Math/Science			ELA/SS		
8am-11:10am			11:50am-3pm		
Block 1: Period 2	Block 2: Period 4		Block 3: Period 6		Block 4: Period 8
ELA/SS			Math/Science		

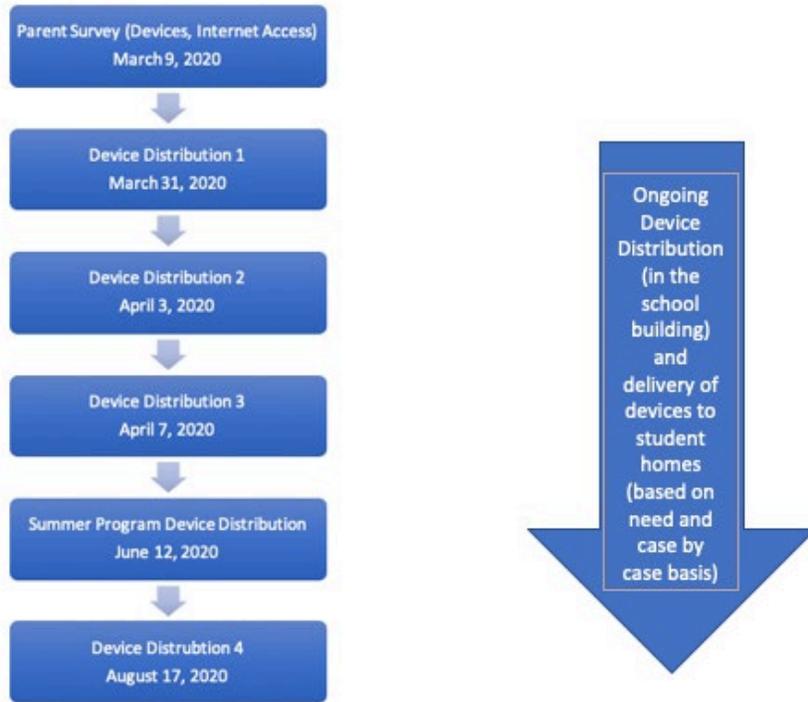
MIAMI COMMUNITY CHARTER HIGH SCHOOL

MIAMI COMMUNITY CHARTER HIGH SCHOOL LOCATION 7058			
Day A: Monday, Thursdays, and every other Wednesday (odd periods)			
8am-11:10am			11:50am-3pm
Block 1: Period 1	Block 2: Period 3		Block 3: Period 5 Block 4: Period 7
Math/Science			ELA/SS
8am-11:10am			11:50am-3pm
Block 1: Period 1	Block 2: Period 3		Block 3: Period 5 Block 4: Period 7
ELA/SS			Math/Science
Day B: Tuesdays, Fridays, and every other Wednesday (even periods)			
8am-11:10am			11:50am-3pm
Block 1: Period 2	Block 2: Period 4		Block 3: Period 6 Block 4: Period 8
IT Academy/Electives/Int.Math			DEV/IR/SAT/Electives
8am-11:10am			11:50am-3pm
Block 1: Period 2	Block 2: Period 4		Block 3: Period 6 Block 4: Period 8
DEV/IR/SAT/Electives			IT Academy/Electives/Int.Math

APPENDIX 6 Learning Models



APPENDIX 7 Timeline of Device/Instructional Materials Distribution



APPENDIX 8 Elementary School Student, Parent and Staff Training

GOOGLE CLASSROOM

Elementary
March 18, 2020

1

DISTANCE LEARNING GUIDELINES

GRADING CRITERIA

- 1 student authentic work
- 1 program monitoring survey (i.e. iReady, IXL, Khan Academy)
- 1 teacher made assessment

JOINT MEETING SCHEDULE

OFFICE Hours

Zoom Live Sessions are scheduled on Mondays and Wednesdays at the following times:

- ELA 9:30-10:30 am
- Math 10:30-11:30 am
- Science 11:30-12:30 pm
- Social Science 12:30-1:30 pm

Teachers are expected to engage with students and parents for no less than 1 hour daily and be available to answer student and parent questions. Teachers will implement a digital classroom where everything is found and explained in advance on google classroom.

2

OVERVIEW

- Updates
- Distance Learning Guidelines
- Logging In
 - Student Email Address set-up
- Google Classroom
- Integration of online platforms
 - Fluency
 - Studies Weekly
 - MYON
 - iReady Reading
 - Ready Math
 - Khan Academy

3

STUDENT EMAIL SET UP

- Logging in for the first time
- Changing your child's password
- Url: mail.mccsedu.org

4

GOOGLE CLASSROOM-ACCESSING YOUR CLASSROOM

5

GOOGLE CLASSROOM-ACCESSING YOUR CLASSROOM

6

GOOGLE CLASSROOM CLASSWORK

This is where you can assign classwork for your students, or create your own assignments.

7

INTEGRATION OF ONLINE PLATFORMS

- Fluency- Mr. Saavedra
- Studies Weekly- Mrs. Alba-Quesada
- MyON- Mrs. Delgado
- iReady Reading- Mrs. Delgado - Grades 3 through 5
- iReady Reading- Dr. Fiallo- Kindergarten through 2nd
- iReady Math- Mrs. Rodriguez
- Khan Academy - Mrs. Rodriguez

8

GOOGLE CLASSROOM PEOPLE AND GRADES

9

GOOGLE CLASSROOM TEACHER TRAINING

Elementary
March 23, 2020

1

DISTANCE LEARNING GUIDELINES

GRADING CRITERIA

- 1 student authentic work
- 1 program monitoring survey (i.e. iReady, IXL, Khan Academy)
- 1 teacher made assessment

JOINT MEETING SCHEDULE

OFFICE Hours

Zoom Live Sessions are scheduled on Mondays and Wednesdays at the following times:

- ELA 9:30-10:30 am
- Math 10:30-11:30 am
- Science 11:30-12:30 pm
- Social Science 12:30-1:30 pm

Teachers are expected to engage with students and parents for no less than 1 hour daily and be available to answer student and parent questions. Teachers will implement a digital classroom where everything is found and explained in advance on google classroom.

2

OVERVIEW

- Updates
- Distance Learning Guidelines
- Instructional Materials and Framework
 - Lesson Plan Format
 - Parent Portal/Packets
- Google Classroom
- Integration of online platforms
 - Fluency
 - Studies Weekly
 - MYON
 - iReady Reading
 - Ready Math
 - Khan Academy

3

INSTRUCTIONAL MATERIALS AND FRAMEWORK

4

LESSON PLAN FORMAT

Can be found in your google drive, you don't need to download just make a copy and save.

5

GOOGLE CLASSROOM-ACCESSING YOUR CLASSROOM

6

Miami Community Charter School(s) Reopening Plan



7



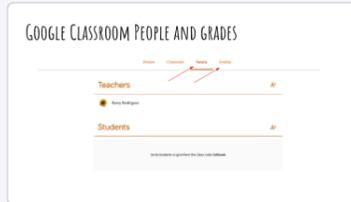
8



9



10



11

Mrs. Porter
Miami Community Charter School
Mar 31

Good morning parents!
Please view the youtube video below for a little tutorial on how to hand in hands on work on google classroom should you need to.

Por favor vea este video explicando como entregar trabajos escritos en papel o en el computador a google classroom si necesita hacerlo.

<https://youtu.be/XRBWBFyxReo>

Ms. Alba-Quesada
Miami Community Charter School
Apr 29

Good Afternoon Parents !

Stay Connected to Our Community.

MCCS will be hosting an informational meeting to explain how you can see your child's progress online. We look forward to seeing you, there will be two meetings (pick one):
Thursday 4/30 11AM
Monday 5/4 6 PM.
Please click on the link below to attend the meeting.

Conectados con Nuestra Comunidad. Queridos padre y guardianes, la escuela está presentando una video reunión sobre cómo los padres pueden entrar al Portal del Distrito para ver el progreso de sus hijos. La video reunión se llevará a cabo el día jueves 4/30 a las 11 AM o el lunes 5/4 a las 6 PM.

Los esperamos!

Para asistir, el día de la reunión haga clic en el enlace que aparece abajo, y entra la contraseña.

LINK - ENLACE

<https://us04web.zoom.us/j/75178118004?pwd=YjFvbHl4TWZlUm5rRkU4K1RVUzZ2dz09>

Meeting ID: 751 7811 8004
Password/Contraseña: 2pBexE

Ms. Alba-Quesada
Miami Community Charter School
May 5

Good Afternoon Parents,
Our Chat with the School Counselors, will take place this afternoon at 6pm, please find the link below:
<https://us04web.zoom.us/j/75178118004?pwd=YjFvbHl4TWZlUm5rRkU4K1RVUzZ2dz09>

Meeting ID: 751 7811 8004
Password/Contraseña: 2pBexE

The purpose of this chat is to provide information about mental health awareness during COV19.

Ms. Alba-Quesada
Miami Community Charter School
May 11

Good Morning and Happy Monday !
This week we will be hosting Parent Workshops- to discuss information about the iReady Assessment Period 3. The teachers will set up two sessions, one mid morning session and one afternoon session. Please attend one of the sessions. Thank you!

¡Buenos días y feliz lunes!
Esta semana organizaremos talleres para padres para discutir información sobre el período de evaluación iReady 3. Los maestros organizarán dos sesiones, una sesión de media mañana y una sesión de tarde. Por favor asista a una de las sesiones. ¡Gracias!

APPENDIX 9 Middle and High Student, Parent, and Staff Training

Google Classroom Implementation Process

Session Code: 2-003-395 Session: 7568

Program: School Based PD

Activity Owner/Manager: XENIA ALVARENGA - XALVARENGA@DADESCHOOLS.NET

Location: ONLINE/VIRTUAL COURSE (Internet...)

Audience: All Certified Teachers and non-certified teachers

Dates: 6/25/2020

Be Punctual Have A Laptop Or Desktop Computer Smartphone Not Recommendable New

This professional on-line course will empower teachers with a Google Classroom-embedded implementation process to manage their instruction. Teachers will engage in exercises to difference its main components so that effective communication with students and guardians can be established. At the end of this course, teachers will be able to launch G Classroom, create classes, assignments and announcements, posting quizzes, add students and co-teachers, activate/deactivate comments, differentiate between Topics and Material, build comments bank and manipulate grade-book and its export process. Also, teachers will be exposed to Drive and Calendar. The instructor will email you the link one day before the course.



Hours: 4 | Enrolled: 0/15 | Wait: 0/0



ON-LINE WORKSHOP

At the end of this workshop you will learn:

- Different ways to launch G Classroom
- Create classes
- Add students
- Students' views
- General Announcements
- Activate/deactivate types of comments from students
- Classwork - Topic - Material
- Assignments and Quizzes
- Bank of Comments
- Gradebook – Export
- Co-teachers transfer ownership
- DRIVE and Calendar



APPENDIX 10 Grading Guidelines
Miami Community Charter School(s)
Grading Expectations

Grading Guidelines

- **Core classes** must have a total of **18 grades per quarter**, which include 4 classwork, 4 homework, and 5 assessments worth two grades.
- **Elective classes/Special Area classes** must have a total of **12 grades per quarter**, which include 3 classwork, 3 homework and 3 assessments worth two grades.
- Assessments are worth two grades, while all other assignments are worth one grade.
- A section of the lesson plans will delineate the week’s assignments expected to be graded.

Monitoring Grades

- Administration will review lesson plans weekly.
- Student files will be reviewed during walkthroughs.
- Online gradebooks will be reviewed biweekly by administration.
- Administration will communicate issues/concerns pertaining to gradebook to teachers.

Core/ Elective Classes

Classwork <i>(worth 1 grade)</i>	Homework <i>(worth 1 grade)</i>	Assessment <i>(worth 2 grades)</i>
Writing Assignments	Writing Assignments (Rubric Required)	Chapter Tests
Collaborative Assignments (Rubric Required)	Workbook	Mini-Assessments
Authentic work w/ writing	Online Instructional Programs (Pass Rate)	Projects (Rubric Required)
Online Instructional Programs		Quiz (1 grade)
Science Lab Reports		Unit Tests
		District Created Tests

APPENDIX 11 Lunch Program Training

	<p>Miami Community Charter School (FL) - ... View on Google Calendar</p> <p>When Tue Jul 28, 2020 2:30pm – 3:30pm (EDT)</p> <p>Where Conference Call: Please see details below for phone and computer access to this training session</p> <p>Who Haydee Acosta, Jila Rezaie, Jacqueline Sirven, Maria Casanova, mpadron@mccsedu.org...</p>	<p>Agenda Tue Jul 28, 2020</p> <p><i>No earlier events</i></p> <p>2:30pm Miami Community Charter School (FL) - ...</p> <p><i>No later events</i></p>
<p><input type="button" value="Yes"/> <input type="button" value="Maybe"/> <input type="button" value="No"/> More options</p>		

MIAMI COMMUNITY CHARTER SCHOOL

MealTime Point of Sale Program

“Administrative Setup and Configuration” REVIEW

mPower Website Address: <https://mccsedu10.mealtime5.com>

APPENDIX 12 Staff Recruitment

TEACHERS WANTED
CERTIFIED K-12
ESOL Endorsed
 Excellent Salary, Recognition Bonus, Benefit Package

MCCS
 HOME OF THE LIONS

Email resume to
 malba@mccsedu.org (K-5 Principal)
 spapili@mccsedu.org (6-12 Principal)

indeed for employers

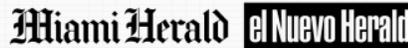
Your job is live!

Your K-12 Teacher role for MIAMI COMMUNITY CHARTER SCHOOL in Florida City, FL is ready for job seekers to see!



[View the posting](#)

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 Miami, FL 33172



Order Confirmation					
Customer MIAMI COMMUNITY CHARTER SCHOOL			Payor Customer MIAMI COMMUNITY CHARTER SCHOOL		
Customer Account 195888			Payor Account 195888		
Customer Address 18720 SW 352 STREET HOMESTEAD FL 33034 USA			Payor Address 18720 SW 352 STREET HOMESTEAD FL 33034 USA		
Customer Phone 305-245-2552			Payor Phone 305-245-2552		
Customer Fax			Customer Email jsirven@mccsedu.org		
Sales Rep amedrano@miamiherald.com			Order Taker amedrano@miamiherald.com		
PQ Number	Payment Method Invoice	Blind Box	Tear Sheets 0	Proofs 0	Affidavits 0
Net Amount \$508.00	Tax Amount \$0.00	Total Amount \$508.00	Payment Amount \$0.00	Amount Due \$508.00	
Ad Order Number 0004682201	Order Source	Ordered By	Special Pricing		
Invoice Text			Promo Type		
			Materials		

Package Buy Information

Package Name	Start Date	Stop Date	Package Cost
MIAMI FRONT PAGE	02/28/2022	03/14/2022	\$508.00

APPENDIX 13 Instructional Annual Performance Assessment

Miami Community Charter School

**Teacher Performance Assessment Revised based on DL program from
March to June 2020**

Delivery of Instruction: Total point 100

	Max. Point
ELEOT 1 & 2 Avg.	
DL Ins.	
Rigor Index- Aug – March	
Curriculum Planning & Benchmarks	
Attendance	

Professional Credentials: Total point 50

	Max. Point
Certification	
Temporary (15)	
SOE (10)	
Subject Area Test (5)	
Industry Certificate (10)	
PD	

Student's Academic Growth: Total point 100

	Max. Point
Student's academic growth based on AP 2/Mid-year Assessment	

Maximum Possible Points for School Year 2019-2020: 250 Points

APPENDIX 14 Professional Development

Professional Development	Date	Attendees
Marzano Building Expertist 2020 Conference	June 17-June 19, 2020	Alba, Papili
Google Classroom Implementation Process		All Kindergarten through 5th Grade teachers. Middle and High teachers: Mrs Saavedra - Mr Kaplowitz - Ms. J. Fiallo - Ms. Berdugo - Mr Agredo - Ms Barrios
Bureau of Education and Research Co Teaching Conference	July 7-July 8, 2020	Obando, Berdugo
Corwin Florida Standards Rigorous Reading Institute	August 5, 2020	Alba, Rezaie, Papili, Delgado, R. Fiallo, Rieumont, Sirven, Lavoie, Waters, J. Fiallo, Romy

APPENDIX 15 -5 Year Budget Projection

	Student Count				
	1069	1110	1150	1189	1230
	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
Ordinary Income/Expense	<hr/>				
Income	<hr/>				
Total 110-R · General Operating	7,935,927	8,407,029	8,884,101	9,369,528	9,874,322
3243 · Security Grant	41,007	41,007	41,007	41,007	41,007
3397000 · Capital Outlay	599,136	613,296	645,150	666,978	691,560
Total 410-R · Food Services	525,085	544,382	563,842	583,098	603,296
Total 411-R · Internal Revenue	718,337	730,642	737,682	743,537	745,479
Total 421-R · Federal Grants	886,680	922,528	955,886	988,378	1,018,115
Total Income	10,706,172	11,258,884	11,827,668	12,392,527	12,973,780
Gross Profit	10,706,172	11,258,884	11,827,668	12,392,527	12,973,780
Expense	<hr/>				
110-E · Expenditures	<hr/>				
Total 5100000 · Instruction	4,031,411	4,281,239	4,537,284	4,685,610	4,952,722
Total 5200000 · ESE Instruction	3,000	3,500	4,000	4,500	5,000
Total 5600000 · Classroom Costs	8,250	8,550	8,900	9,250	9,700
Total 6100000 · Student Support Services	205,507	214,398	222,982	231,238	241,955
Total 6130000 · Health Services	800	900	1,000	1,100	1,200
Total 6300000 · Instruction & Curriculum Develo	45,650	47,743	49,495	51,248	51,723
Total 6400000 · Instructional Staff Training 2	36,210	37,731	39,731	41,773	45,203
Total 6500000 · Instruction-Related Technology	90,523	94,623	98,075	101,421	103,553
Total 7100000 · Board Expenses	113,201	116,754	120,373	123,835	128,025
Total 7200000 · General Administration	266,721	273,141	281,577	290,240	296,432
Total 7300000 · School Administration	1,417,034	1,505,756	1,633,438	1,744,085	1,866,879
Total 7400000 · Facility and Acquisition	932,850	946,109	959,633	973,428	987,498
Total 7500000 · Fiscal Services	163,502	169,500	175,000	180,400	186,000
Total 7800000 · Transportation	555,000	581,412	607,451	633,520	659,492
Total 7900000 · Operations of the Plant	896,028	947,460	1,001,295	1,055,642	1,122,743
Total 8100000 · Maintenance of Plant	162,100	169,965	177,452	184,835	193,657
Total 8200000 · Technology Services	4,500	5,050	5,600	6,150	6,700
Total 9200000 · Debt Service	690,075	685,425	689,750	688,200	685,950
Total 110-E · Expenditures	9,622,362	10,089,257	10,613,017	11,006,475	11,544,432
Total 410-E · Food Service Expenditure	525,085	544,382	563,842	583,098	603,296
Total 411-E · Internal Expenses	2,100	2,250	2,400	2,550	2,700
Total 421-E · Federal Grant Expenses	26,650	31,800	36,950	42,100	47,250
Total Expense	10,176,197	10,667,688	11,216,209	11,634,223	12,197,678
Net Ordinary Income	529,976	591,196	611,459	758,304	776,101
Net Income	529,976	591,196	611,459	758,304	776,101