

Miami Community Charter Schools
Elementary, Middle, and High School
Board of Directors/ EESAC Meeting/Title I School
Tuesday, June 18, 2019
Nova Southeastern University
8585 SW 124 Avenue
Miami, FL 33183

NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING FOR WHICH THIS AGENDA CONSTITUTES NOTICE, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS CONDUCTED AT SUCH MEETING AND FOR SUCH MEETING AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEALS IS TO BE BASED.

MIAMI COMMUNITY CHARTER SCHOOL, WILL PROVIDE REASONABLE ACCOMODATIONS FOR DISABLED INDIVIDUALS REQUESTING SPECIAL ASSISTANCE IN ORDER TO ATTEND OR PARTICIPATE IN THIS MEETING; PROVIDED, HOWEVER, THAT A REQUEST FOR SUCH ASSISTANCE MUST BE MADE TO MRS. JILA REZAEI AT LEAST THREE(3) CALENDAR DAYS PRIOR TO SCHEDULED MEETING.

Call to Order: Call to order at 6:31PM by Ana Torres, Board Chair

Roll Call:

Members Present: Ana Torres, Carmen Marinelli, Howard Murphy, Shawn Khosravi (7:15 PM arrival)

Others Present: Jila Rezaie, Ralph Arza

Pledge of Allegiance

1. Mr. Murphy motioned to approve April 23, 2019 minutes; Dr. Marinelli: Second Motion; Motion carried unanimously.
2. Dr. Marinelli motioned to approve May 23, 2019 minutes; Mr. Murphy: Second Motion; Motion carried unanimously.

Discussion Items

3. Academic Reports:

- 3.1 Elementary: Projected school grade is a "C". Third grade reading scores were released. Achievement level has increased by 8%. Learning gains have decreased by 3%. IN total there is 5% increase in 2019 FSA Reading scores. The first and second grades' SAT-10 were lower than expected, and must be subject to deeper analysis and a plan of action. Board member Dr. Marinelli suggested that a plan of action could include having some of the teachers placed on prescription or removed. Attached is the Elementary Academic report.
- 3.2 Projected middle school grade is a "B". Iready and Topic Assessment scores indicate student's academic progress. The scores are comparable with similar monitoring tool form MDCPS. One of the middle school's positive outcome is the increase of the number of students who completed the Microsoft Office Certification Program. Attached is the Middle School Academic report.

3.3 Projected high school grade is a "C". Available scores as of the end of the school year 2018-2019 are comparable with MDCPS. For the time, 100% of seniors graduated from high school with no deficiencies. Mr. Murphy commended students, faculty, and parents' positive socio-emotional presence in high school graduation which was collective and notable. Attached is the High School Academic report.

4. Enrollment:

4.1 Enrollment is in progress. The office will be closed only two weeks during the summer. Print, mail outs, and digital campaign is in place. The enrollment monitoring tool is in place. Elementary is solid (531), middle school is projected to meet the number (300), and high school is closely monitored to meet the minimum number of 220.

5. Staff Performance Assessments:

5.1 All faculty and staff members were assessed for their performance. Instructional staff and school administration's final evaluation is pending upon the release of state test scores.

5.2 Executive Director's performance assessment will be completed by the Board of Directors. The board and Mr. Arza will determine the assessment instrument.

6. Grants:

6.1 Best & Brightest Teachers: School returned \$2618.82 to the district because three people did not meet eligibility. The Board decided to pay back this money out of the school's budget.

6.2 21st CCLC: The program is in place, and currently runs the elementary summer school with 113 students (maximum capacity is 120).

6.3 Perez Family Foundation: School has applied for \$25,000.00 grant for music and art program. We have a strong application, and regardless of the outcome, the program will start as part of the STEAM program by August 2019.

7. School Safety Plan:

7.1 Board reviewed the schedule for summer trainings. The security team must meet Coach Arron Feis and Guardian Program's requirements. The title of "Security Director" changed to "Security Coordinator". Board of Directors reiterated that NO security team member may have any additional assignment during school time.

8. Approval/Renewal of Contracts:

8.1 Building Hope- through Jeff Wood's office all financial documents and services are being transferred from FSF to Building Hope. AS a step towards restructuring the school organization, the board agreed with Dr. Rezaie's recommendation to promote Janet Velez to Business Manager Position, and hire a part time bookkeeper to assist Janet.

8.2 Dynamic Airflow Air Conditioning has been contracted to replace Ed Helms, with a 50% decrease in the monthly service cost.

8.3 Arza Consulting- The board acknowledged and appreciated Mr. Arza's services. **Dr. Marinelli made a motion to approve Arza Consulting contracts for the Elementary, Middle and High School; Mr. Murphy: Second Motion; Motion carried unanimously.**

8.4 Ashley Barber Consulting- The board agreed that Ms. Barber's services must continue during school year 2019-2020. The details of the contract not exceeding \$40,000/yr. will be determined based on schools' needs.

8.5 Property Work- School has signed contract with Property Work facility management, for \$27,500.00. This company will supervise the school based maintenance staff and service contractors for the quality and quantity of the services.

The board commended Dr. Rezaie for all her efforts with the school's operation. With all the changes put in place by June 30, 2020 the school will be able to redirect \$271,500 back into instruction.

9. Summer Expenses:

9.1 Mr. Khosravi suggested to increase the expenditure's cap to \$50,000 without the board's prior approval. **Mr. Murphy motioned to accept the increase expenditures to \$50,000 cap; Dr. Marinelli : Second Motion; Motion carried unanimously.**

Public Comments

None

Adjournment

Mrs. Torres adjourned the meeting at 8:57 PM

Approved
[Signature]
7/17/19