

Miami Community Charter Schools
Elementary, Middle, and High School
Board of Directors/ EESAC Meeting/Title I School
Tuesday, April 23, 2019
Miami Community Charter School
18720 SW 352 Street
Florida City, FL 33034

NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING FOR WHICH THIS AGENDA CONSTITUTES NOTICE, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS CONDUCTED AT SUCH MEETING AND FOR SUCH MEETING AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEALS IS TO BE BASED.

MIAMI COMMUNITY CHARTER SCHOOL, WILL PROVIDE REASONABLE ACCOMODATIONS FOR DISABLED INDIVIDUALS REQUESTING SPECIAL ASSISTANCE IN ORDER TO ATTEND OR PARTICIPATE IN THIS MEETING; PROVIDED, HOWEVER, THAT A REQUEST FOR SUCH ASSISTANCE MUST BE MADE TO MRS. JILA REZAIE AT LEAST THREE(3) CALENDAR DAYS PRIOR TO SCHEDULED MEETING.

All details of this meeting has been recorded and is available upon request.

Call to Order: Call to order at 6:32PM by Ana Torres, Board Chair

Roll Call:

Members attending the meeting: Ana Torres, Carmen Marinelli, William Presswood, Howard Murphy (via phone)

Others Present: Jila Rezaie, Stephany Papili, Maria Alba-Quesada, Raina Fiallo, Ashley Delgado, Jacqueline Sirven, Janeth Plasencia, Luis Sullivan, Richard Mancinelli, Nicki Brisson,

Pledge of Allegiance

1. Mr. Presswod motioned to approve February 12, 2019 minutes; Mrs. Marinelli: Second Motion; Motion carried unanimously.
2. Title I: Mrs. Janeth Rodriguez from Title I office will conduct review of all 3 schools May 2, 2019 for Curriculum/Instruction, Budget, and Property Inventory.

Discussion Items

3. **Academic Reports:**
 - 3.1 Mrs. Alba-Quesada presented the attached Elementary academic report.
 - 3.2 Mrs. Papili presented the attached Middle School academic report.
 - 3.3 Mrs. Papili presented the attached High School academic report.

4. **Resolutions:**

- 4.1 High School-Request a standard 5 year contract. **Mrs. Marinelli motioned to approve resolution; Mr. Presswood : Second Motion; Motion carried unanimously.**
- 4.2 Elementary school- Withdraw the request to amend the elementary school's standard contract. **Mrs. Marinelli motioned to approve withdrawal request; Mr. Presswood: Second Motion; Motion carried unanimously.**
- 4.3 Middle school-Withdraw request to amend the middle school's standard contract. **Mr. Presswood motioned to approve withdrawal request; Mrs. Marinelli: Second Motion; Motion carried unanimously.**
- 4.4 Mrs. Celeste Jordan, board member, resignation letter (attached). **Mrs. Marinelli motioned to accept Mrs. Jordan's resignation letter from the board; Mr. Presswood: Second Motion: Motion carried unanimously.**

5. **Operational & Budget Report:**

- 5.1 Health care plan-Mr. Wingo from Lanier Upshaw (via phone), presented a brief overview of new options to offer MCCS faculty and staff. With the additional options, school and staff may have access to better plans. The fee schedule will be finalized during the summer.
- 5.2 Instructional and non-instructional staff performance assessment will be finished by end of May. Any changes to salary and recognition funds will be based on instructional and non-instructional staff performance.
- 5.3 2019-2020 Budget projection. Budget was reviewed by the board during last Tuesday April 16, 2019 workshop. The increased legal expenses, combined with loss of students in high school has resulted in budgetary challenges during current school year. Due to several corrective measures taken by school leadership, the deficiency has decreased notably since October 2018. Nonetheless the deficit in the high school (\$74,033) and middle school (\$19,104) projected budget calls for further actions. Furthermore, the board decided to seek professional expertise about the school bond.
- 5.4 Auditor Engagement Letters- The board decided to continue with Verdeja, DeArmas, Trujillo which is a local CPA Firm as auditor. **Mr. Presswood motioned to accept letter of engagement for all 3 schools (separate letters); Mr. Murphy: Second Motion; Motion carried unanimously.**
- 5.5 2019-2010 Wage Increase- Board received recommendations from Mrs. Rezaie about proposed salary increase. Not all members have responded yet. State has not finalized the budget and changes (if any) to FTE funding. The estimation is from 1.5% to 3%. The projection board has received from SFS for wage increase is based on the 1% FTE increase. Mrs. Rezaie recommended that board table this item until mid-May. **Board decided to table this item until mid-May.**
- 5.6 District response to school security plan. Ms. Brisson and her team from the district visited the elementary on March 19, 2019. Ms. Brisson sent an email with concerns regarding school safety. Concerned that there is no physical barrier between clinic and student classrooms, which was mentioned in an action plan in previous years. Need to place barrier immediately to protect students. Also installing adhesive strips on the ramps is necessary so that students do not slip and fall. Mrs. Brisson asked if there is a police officer or security guard on both campuses. Mrs. Rezaie advised that both campuses had armed security guards from February 2018 to March 2019. The board advised the school on October 23 meeting to seek alternatives for school security. The school attorney advised the board that having private armed guards does not satisfy the district's requirement of having law enforcement personnel in the schools. Miami-Dade County Public Schools did not accept the Guardian Program in the district. At the board meeting on 2/12/19, board approved that

4 faculty members that have no other assignments to receive training and apply for license as unarmed (2) and armed (2) security guards. Mr. Presswood added that on the advice of school attorney, the local police department (FL CITY PD) was contacted and they could not provide on duty and/or off duty officer for the elementary building. Mrs. Marinelli also added that this was the board decision. Ms. Brisson advised this issue must be discussed between school attorney and the district. Mrs. Rezaie advised that per attorney this afternoon, because of the safety concerns, this should not be discussed in public meetings because public information can make the school vulnerable. If board wants to continue this discussion then need to have an Executive Session. The adhesive strips will be added to decking, and the barrier will need advisement from engineers, fire department, and safety officer to make decision so that school is not closing off a fire exit. Issue will be addressed during this summer.

5.7 2019-2010 Vendors' Contracts-All service and professional contracts are subject to annual renewal. The board will review and decide about all contracts in June to board meeting.

6. Facility:

6.1 Negotiated with church to reduce rent by \$25,000 per year. Asking for additional space for a new classroom, and we may have to spend more money in rent for the additional space but it is necessary to accommodate a fourth grade class.

6.2 Expansion-School has contacted an architect to propose plans for facility expansion, elementary school in particular. The proposal includes three different options and the respective cost. The board asked for a live presentation with the architect.

In the next board meeting, the board needs to select its officers.

Public Comments

None

Adjournment

Mrs. Torres adjourned the meeting at 8:05 PM

The board shade meeting ensued after adjournment of the Board/EESAC Meeting.