

Miami Community Charter Schools
Elementary, Middle, and High School
Board of Directors/ EESAC Meeting/Title I School
Tuesday May 8, 2018
Miami Community Charter School
18720 SW 352 Street Florida City, FL 33034

NOTICE IS HEREWITHE GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING FOR WHICH THIS AGENDA CONSTITUTES NOTICE, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS CONDUCTED AT SUCH MEETING AND FOR SUCH MEETING AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEALS IS TO BE BASED.

MIAMI COMMUNITY CHARTER SCHOOL, WILL PROVIDE REASONABLE ACCOMODATIONS FOR DISABLED INDIVIDUALS REQUESTING SPECIAL ASSISTANCE IN ORDER TO ATTEND OR PARTICIPATE IN THIS MEETING; PROVIDED, HOWEVER, THAT A REQUEST FOR SUCH ASSISTANCE MUST BE MADE TO MRS. JILA REZAEI AT LEAST THREE(3) CALENDAR DAYS PRIOR TO SCHEDULED MEETING.

All details of this meeting has been recorded and is available upon request.

Call to Order: Call to order at 6:32PM by Ana Torres, Chair

Roll Call:

Members Present: Ana Torres, Celeste Jordan, William Presswood, Howard Murphy

Others Present: Jila Rezaie, Jacqueline Sirven, Mark Gotz, Luis Sullivan, Raina Fiallo, Stephany Papili, Maria Alba-Quesada, Ashley Delgado, Rommy Rodriguez, Richard Mancinelli, and Jeff Wood (via phone).

Pledge of Allegiance

Approval of the Consent Agenda

- **Mr. Presswood motioned to approve all items on the Consent Agenda. Mr. Howard: Second Motion; Motion carried unanimously.**

Discussion Items

- **A. Title I: 0102, 6048, And 7058: Administration had a conference call with Title I staff last week regarding the CIS schedule and how to record hours worked for all three schools. An agreement was made on how to divide the hours between the three schools, and the CIS will revise her schedules. Mrs. Rodriguez will visit the three schools on Wednesday May 16th to check on Title I property.**
- **SIP: A handout (attached) was given out regarding the Academic Report for elementary by Mrs. Alba-Quesada, and the middle/high from Ms. Papili. The report covered, for all three schools, the testing schedules, end of year SIP with completion of the continuous**

improvement model reflection, and school grade predictions based on Ashley Barber's calculations.

- Mr. Murphy initiated a discussion on the district's report of "clean scores' vs. "dirty scores", and its reflection on schools' accountability grade. The question and discussion were left open ended.
- **B1.1-Elementary Contingency Plan:** Meeting with the district (Ms. Brisson) was held. Recently, the district has communicated the matter in writing. In the event of closure, school's assets will transfer to middle/high and all outstanding balances will be paid to all vendors and salary to teachers/staff. Mrs. Rezaie passed the letter from district to board members. Mr. Gotz asked about the date of the CRC for the elementary school. Mrs. Rezaie explained this is pending until at least the scale scores are published.
- **B1.2-Elementary Sustainability Plan:** Plan for elementary to continue with academic growth which was also included in the Progress Assessment Report that board members received. Report was sent to AdvancEd regarding the school's accreditation with SACS-CASI. Mrs. Rezaie and Mrs. Alba working on both contingency and sustainability plans in preparation for the announcement of school accountability grade.
- **B.2:** Middle/High report given by Ms. Papili (see B).
- **Summer School:** June 11-July 6 8:30-2:00PM M-F. Project based learning based on FL Standards. Athletic department will provide activities/sports. Have approximately \$12,000 from elementary UNISIG, will need additional funding to run program. Need to provide transportation. On May 16th parents night to disseminate information on program. Mrs. Torres asked Mr. Gotz about the availability of money for the summer program. Mr. Gotz said there is no issue with this matter.
- **C.1:** Mrs. Rezaie and Mr. Murphy worked on organizational structure. Janet Velez had information on payroll; she worked with Mr. Murphy and came up with an interactive organization structure with help from Erick Velez. Hand out on organizational structure and payroll was passed out.
- **C.2:** Change of contracts for instructional and non- instructional staff as recommended by attorney Jeff Wood are put in place. The new contracts were reviewed by the board. No further discussion took place.
- **D.1:** Pursuant board decision on April 16 meeting, Mrs. Rezaie developed the new Teacher's pay schedule based on Dade County Public School scale. Mr. Presswood was okay with the changes; Mr. Gotz had some reservations. Three teachers participated in the discussions. Mrs. Rezaie sent the proposed scale to School Financial Services (SFS). Hand out depicting new scale from SFS, (which does not include the non-public school experience), was passed out along with Dade County scale which does include the non-public school experience. MCCC has quite a few teachers with non-public school years of experience. The new pay scale needs to include the non-public school years of experience too. The board received the updated version of the school budget for 2018-2019. **Motion by Mr. Murphy to offer teachers new pay scale for 2018-2019 school year with adjustments for years of non-public school service; Second: Mr. Presswood; Motion carried unanimously.**
- **D.2:** Teacher's input: benefits need to be discussed-primarily health insurance cost is a concern. Extended school days do not seem to produce better academic outcome.

Increase of pay scale and retirement would be helpful. Mrs. Rezaie advised that before changing the school's hours to the public schools, we need to realize that the public elementary, middle and high schools have different operating hours. Many of our students come from the same family, and we cannot run multiple bus schedules. She also added that we must meet the minutes requested in Student Progression Plan. Principals advised that changing school hours is doable if meet SPP minutes. Would like a uniform time for K-12.

- Mrs. Rezaie advised the board that unlike every year, as of this date, there is no letter of intent for teachers with regards to next year's pay and contract. Teachers are feeling uneasy about what is going on and school may lose teachers. School can't guarantee teacher retention if by next Monday we don't put out salary and contract information.
- **E:** Mrs. Rezaie-the condition of the elementary building is a concern and if continues as it is now we will lose students and that is a serious situation. We need to have a specific plan and commitment from the board on what corrective measure will take place during the summer, beginning first week of June. Elementary safety and teacher retention are priorities. Safety Plan is due to the state by May 10th; Mrs. Rezaie is asking the board to make a decision on main items that need to be fixed. Board and administration discussed the following items for the elementary as a priority over the summer: perimeter fence, bullet proof glass doors, escape route for back field, plumbing, smoke/fire alarm and N modular needs to be connected, safety of playground and playground equipment, expansion of cafeteria to an enclosed outdoor area, fans under modular to control moisture. Mrs. Alba-Quesada requested that all repairs be finished by August 1st so that teachers can get into their classrooms and building to prepare for school year. **Motion by Mr. Presswood for summer maintenance program for 2018 as suggested by the board; Second: Mrs. Jordan; Motion carried unanimously.**
- **F:** Health plan was reviewed again for better rates. School's efforts to offer a better health care plan to the faculty since September 2017 has not been successful. The discussion about the betterment of the health plan was inconclusive.
- **G:** Mrs. Rezaie to the board; a message from Jeff Wood. There is a pending issue from last two meetings regarding SDG contract. Jeff wood has made a survey for the Board to assess Mark's work and decide on proper fee. On new budget, SDG is listed under consultant and SFS is under controller and separately under payroll.
 - Mr. Wood joined the meeting via phone.
 - Mr. Gotz left the room because he did not want to be in the room while the board was discussing his contract.
 - The board members went over the items of the survey and asked questions, and compared the tasks with SDG' fee.
 - The board also asked Mrs. Rezaie to review the survey and provide the Board with feedback.

Public Comments

None

Adjournment

Mrs. Torres adjourned the meeting at 9:30PM.

Approved
8/15/18
[Signature]