

Miami Community Charter Schools
Elementary, Middle, and High School
Board of Directors/ EESAC Meeting/Title I School
Wednesday August 15, 2018
Miami Community Charter School
18720 SW 352 Street Florida City, FL 33034

NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING FOR WHICH THIS AGENDA CONSTITUTES NOTICE, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS CONDUCTED AT SUCH MEETING AND FOR SUCH MEETING AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEALS IS TO BE BASED.

MIAMI COMMUNITY CHARTER SCHOOL, WILL PROVIDE REASONABLE ACCOMODATIONS FOR DISABLED INDIVIDUALS REQUESTING SPECIAL ASSISTANCE IN ORDER TO ATTEND OR PARTICIPATE IN THIS MEETING; PROVIDED, HOWEVER, THAT A REQUEST FOR SUCH ASSISTANCE MUST BE MADE TO MRS. JILA REZAIE AT LEAST THREE(3) CALENDAR DAYS PRIOR TO SCHEDULED MEETING.

All details of this meeting has been recorded and is available upon request.

Call to Order: Call to order at 7:01PM by Ana Torres, Chair

Roll Call:

Members Present: Ana Torres, Celeste Jordan, William Presswood, Howard Murphy

Others Present: Jila Rezaie, Jacqueline Sirven, Stephany Papili, Maria Alba-Quesada, Ashley Delgado, Ralph Arza, Richard Mancinelli, Jeff Wood, Mildred Rieumont, Laura Barbuscio, Roberto Lugo, Ashley Barber .

Pledge of Allegiance

Approval of the Consent Agenda

- Mr. Presswood motioned to approve June 21, 2018 minutes; Mr. Murphy: Second Motion; Motion carried unanimously. Mr. Murphy motioned to approve new candidates for board membership; Mrs. Jordan: Second Motion; Motion carried unanimously.

Discussion Items

A. Academic Report

A.1- Elementary School

Mrs. Alba-Quesada, principal, reviewed the report for Data Disaggregation and School Improvement Plan. Overall proficiency from SY 16-17 to SY 17-18 increased. School went from "F" grade to "C". Goal for SY 18-19 is to reach 57% for a grade of "B".
SIP goal for ELA/Reading is to increase student proficiency from 41% to 59%.
SIP goal for Math is to increase student proficiency from 43% to 54%.

Action plan for ELA/Reading and mathematics includes data based monitoring of students' academic progress. Recommended professional development: unpacking the Standards, Teaching Strategies ESOL/ESE, Data Driven Instruction.

SIP goal for Science is to increase proficiency from 31% to 35% through interdisciplinary teaching, improving academic vocabulary and on-going progress monitoring. Action Plan: ongoing data based progress monitoring through implementation of iXL, Recommendations for professional development

Mrs. Alba-Quesada presented to the board 3 teacher Out-of-Field Assignments, and 3 ESOL waivers

A.2-Middle School

Ms. Papili, principal, reviewed the report for Data Disaggregation and School Improvement Plan. School was a "C" in SY 16-17 and remained a "C" for SY 17-18. Goal for SY 18-19 is to increase from 47% to 57% for a grade of "B". Same teaching team in middle school. Math department needs support.

SIP goal for ELA/Reading is to increase student proficiency in ELA from 38% to 42%. Action plan for ELA/Reading and mathematics includes data based monitoring of students' academic progress. Recommended professional development: unpacking the Standards, Teaching Strategies ESOL/ESE, Data Driven Instruction.

SIP goal for Civics is to increase student proficiency from 49% to 60%

SIP General Math to increase algebraic thinking and proficiency from 34% to 40%.

SIP Mathematics: Algebra/Geometry is to increase student proficiency and academic growth: Algebra from 20% to 30% /Geometry from 82% to 82% (to be sustained).

SIP General Science to increase student proficiency and academic growth from 41% to 60%.

SIP Biology to increase proficiency from 41% to 80%.

Action Plan for all subjects is Data Based DI, teacher mentoring, vocabulary development, Standard Based mini assessments. Recommended PD's: Unpacking Standards, Edgenuity Rigor, ESOL Strategies, Data Driven DI, CRISS, and II.

A.3- High School

Ms. Papili, principal, reviewed the report for Data Disaggregation and School Improvement Plan. School was a "D" in SY 16-17 and increased to a "C" for SY 17-18. Goal for SY 18-19 is to increase from 47% to 55% for a grade of "B". School is short one Instructional Leader for ELA . The Math department IL's performance is under review.

SIP goal to increase student proficiency: 9th 32% to 37%, 10th 25% to 35% through reading comprehension/writing throughout all content areas.

SIP Mathematics: Algebra/Geometry to increase proficiency in Algebra from 20% to 30% and Geometry from 27% to 32%.

SIP Biology to increase proficiency from 46% to 52%.

SIP U.S. History to increase proficiency from 56% to 65%.

Action Plan for all subjects is Data Based DI, teacher mentoring, reading/writing strategies Standard Based Mini-Assessment. Recommended PD's: Rigor, ESOL Strategies, Data Driven DI, CRISS, Writing, and IL.

Waivers: Mrs. Alba-Quesada presented to the board 3 teacher Out-of-Field Assignment, and 3 ESOL waivers. Ms. Papili presented 4 teacher Out-of-Field Assignment waivers for Middle School and 1 teacher Out-Of-Field Assignment waiver for High School.

Mr. Murphy motioned to approve the waivers; Mr. Presswood Second Motion; Motion carried unanimously.

Ms. Barber Academic Report: Elementary, Middle, and High.

Ms. Barber shared PowerPoint on schools' data and grade estimates. Based data on identifying students close to achieving learning gains and close to meeting proficiency. Used prior year's data to get projections for SY 18-19, and projection for all 3 schools is to remain a "C" grade. She recommended the following;

Elementary: Need to intensify instructional support that was implemented last year, and focus needs to shift to K-2 to build foundation.

Middle School: More data and school accountability grade focused selection of students for accelerated courses.

High School: Due to different calculation of school grade for high schools, the high school may achieve a "C" at the end of 2018-2019. High school will need to get a qualified ELA IL, this teacher will play a major role in this area.

Ms. Barber advised that the principals need to have the budget for professional development. Mrs. Rezaie responded that all instructional needs are met during the summer. This is the first time the PD request has come to table, and there is no problem with funding the PD sessions.

B. Title I

Ms. Sirven presented the Title I Budget Allocation for all 3 schools:

Elementary: SY 18-19 elementary received \$313,800.00. The budget is allocated accordingly and ready for the board's approval.

Middle: SY 18-19 middle received \$179,900.00. The budget is allocated accordingly and ready for the board's approval.

High: SY 18-19 high received \$128,000. The budget is allocated accordingly and ready for the board's approval.

Mr. Presswood motioned to approve the Title I budget- Second Motion by Mr. Murphy; Motion carried unanimously.

C. School Operation

C.1 Summer Projects & New Plans

Summer school had over 120 students for 20 instructional days. Program was a STEM PBL program. Ended the summer school with a STEM Fair for the students and their parents.

Concern over summer was elementary due to security and safety. In spite of having five open permits, the fence will be up, extensive repairs are completed and some preventive measures are taken to get the building ready. The installation of the new playground id delayed 7 weeks because of the fire incident in the vendor's warehouse. The feature of elementary school's facility requires immediate attention.

IT center has been re-furbished by purchasing 94 new computers, the ones removed will be placed on the carts and distributed to the classrooms.

C.2. Enrollment: Current enrollment for Elementary= 531, Middle = 265, High = 217
Projected enrollment is 1060 by October. The transition rate from the elementary is over 80%, yet some of strong 8th graders are accepted in great magnet programs, such as MAST Academy. Our athletic program is lacking, but we have added dual enrollment program for 9th graders so that when graduate they will have HS diploma and AA degree. School hours have been modified, and for the second semester the school will be offering college courses in the middle/high building. Environment of the school is what keeps the students and families here. Enrollment is good.

C.3 School Contracts & Grants:

Mr. Arza advised that as part of the 5 year contract renewal, the District advised that they want to see that every vendor contract is only for 1 year and that they have a termination clause.

Mrs. Torres advised that "when contracts are brought before me I ask for termination clause. She mentioned that in the past, the board had received misleading information from one of the consultants.

Mrs. Rezaie advised that DCPS recommended 5 schools to apply for the 21st Century Grant and we are the only charter that applied. The grant is over 1.5 million dollars within a 5 year span. We will hear the result in January 2019. If we are awarded, the grant will extend programs for after school activities.

C.4 – School Safety, Mental Health, and Building's Hardening:

Tomorrow, august 16, 2018 school will have the Active Shooting Training.

Developed a Mental Health program for the students and teachers will be held accountable for following and implementing the program

C.5 – Health Care Plan: Mrs. Rezaie presented and reviewed all 3 options for this year's health care plan. The plan is offered by Lanier-Upshaw Insurance – Risk management. The board approved to absorb higher cost and provide some relief for the staff.

Options are described in hand out passed out. **After discussing the options presented Mr. Presswood motioned to accept Health Care Option #2- Second**

Motion by Mr. Murphy; Motion carried unanimously.

C.6 – Elementary School's Lease Contract

Contract expiring in July 2019 and need to start that re-negotiation now. Mrs. Jordan had inquired if having Pastor Hickson on the board would be a conflict of Interest. **Board discussed and Mr. Murphy motioned to re-consider appointment of Pastor Hickson until further notice- Second Motion by Mrs. Jordan; Motion carried unanimously.**

C.6 – School's position about capital outlay lawsuit and FAIPS' Membership

Mr. Wood advised that the appeal for the lawsuit was denied and essentially that should end the matter. If board would like, he will send a letter to counsel Whether board wants to move forward or not.

Mr. Murphy motioned to terminate MCCS as party plaintiff in lawsuit-Second Motion by Mr. Presswood; Motion carried unanimously.

FAIPS' Membership. School has not paid membership since the \$3,000 initial payment and school has not attended any of their functions. Board discussed to notify FAIP that school is not a member. **Mrs. Jordan motioned to authorize Mr. Wood to send a letter to FAIP that we aren't members. Second Motion by Mr. Murphy; Motion carried unanimously.**

C.7 – Annual Review and Renewal of Vendor Contracts

Contracts were discussed and board satisfied with SFS. Their contract would be for one year, and they are open to adding services throughout the year if necessary. **Mr. Murphy motioned to accept SFS contract-Second Motion by Mrs. Jordan; Motion carried unanimously.**

Mrs. Barber and Mr. Arza's contracts were reviewed and discussed. Mr. Arza's contract was approved without discussion. Mr. Wood has reviewed the contracts. Mrs. Barber needs to add the 3 corporate names of the schools to her contract. **Mr. Murphy motioned to accept Mrs. Barber and Mr. Arza's contracts-Second Motion by Mrs. Jordan; Motion carried unanimously.**

SDG does not have a contract due to the on-going circumstances with money school has paid out to SDG. Mr. Arza recommended that the board meet with Mr. Wood, school attorney, and discuss the situation. Mr. Wood advised that because of the letter sent at the request of the board on June 25, 2018 there has been no response to the letter. There has been no payment to SDG since July 1, 2018. Litigation is imminent and Mr. Wood recommends this item go into a shade session with board where legal advice will be given outside the scope of the public meeting. **Mr. Murphy motioned to have a shade meeting with counsel-Second Motion by Mrs. Jordan; Motion carried unanimously. Non board members left the room.**

The Board public meeting was reconvened at 9:30 P.M.

The situation with combining the 3 non-profits, Mr. Arza has been in communication with the District and waiting for them to get to him regarding the process. He will get back to the board.

Mrs. Barber's bill for July and August must submit to Mrs. Rezaie.

Mr. Arza said that the situation the school went through last year was unfortunate. Moving forward board does not have to continue the intensity of the meetings. Board members are not getting paid and are volunteering. Meetings do not have to last so long. The board has a good team of people including Rezaie, Arza, Wood, Barber and the principals to work on behalf of the board. Also Mrs. Rezaie has taken on added responsibilities, and board should consider restoring

the pay cut she took because she is in a new role where everything is falling on her. Mrs. Rezaie asked the board's directive about Mr. Gotz' involvement with the school projects. Mr. Wood advised that the board has decided in the Shade meeting to terminate SDG' contract effective immediately.

The board approved the school budget for SY 18-19. Motion by Mr. Murphy-Second Motion Mr. Presswood; Motion carried unanimously.

C.8- Upcoming retreat for Board and school faculty

Mr. Arza recommended to the board Mr. Jim Peg, Head of Charter Office in Palm Beach County. He is retiring and will no longer be working for the District. He has seen it all and would be good at the retreat to help. Board can pay for his services.

Public Comments

None

Adjournment

Mrs. Torres adjourned the meeting at 10:18 PM.

approved
Date 10/23/18
