

***Miami Community Charter Schools***  
***Elementary, Middle, and High School***  
**Board of Directors/ EESAC Meeting/Title I School**  
**Tuesday, September 20, 2016**  
**Miami Community Charter Middle/High School**  
**18720 SW 352 Street Florida City, FL 33034**

**NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING FOR WHICH THIS AGENDA CONSTITUTES NOTICE, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS CONDUCTED AT SUCH MEETING AND FOR SUCH MEETING AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEALS IS TO BE BASED.**

**MIAMI COMMUNITY CHARTER SCHOOL, WILL PROVIDE REASONABLE ACCOMODATIONS FOR DISABLED INDIVIDUALS REQUESTING SPECIAL ASSISTANCE IN ORDER TO ATTEND OR PARTICIPATE IN THIS MEETING; PROVIDED, HOWEVER, THAT A REQUEST FOR SUCH ASSISTANCE MUST BE MADE TO MRS. JILA REZAIE AT LEAST THREE(3) CALENDAR DAYS PRIOR TO SCHEDULED MEETING.**

- Pledge of Allegiance
- Call to Order:
- The Board of Directors/EESAC meeting of Miami Community Charter School was called to order at 6:42 PM.
- **Roll Call:**  
Celeste Jordan, Mark Gotz, Maria Alba, Jila Rezaie, Ana Torres, Maria Brown, Jacqueline Sirven, Raina Fiallo, Howard Murphy, Jessica Martinez, Christopher Norwood, Stephany Papili, Shannon Boswell, Brad Lukens
- The Board Members approved the minutes from May 3, 2016,
- Mr. Lazaro Santana has resigned from the board and has been asked to send his resignation letter,
- School Improvement Plan (SIP) was reviewed and the new format was discussed. School will continue to use Achieve 3000 for intervention with a new component A3000 Boost for tiered students, and focus on academic language, and vocabulary. SIP is due 9-30-16.
- Title 1- School has not received a letter of Title 1 allocation yet. The principal is pursuing this matter. Once this is cleared, The Title 1 Budget Appropriation will be presented to a special board meeting for the board approval. There have been a lot of changes in community programs; there is a principal's meeting on October 3, 2016 and more information will be forthcoming.

**Principal's Report**

- FSA/EOC Accountability Report- High School's scores and grade have increased in state mandated performance; with Middle School increasing in the area of ELA but not enough to improve school grade which is a "D"; therefore changes in programs to increase the rigor within student engagement has been implemented; the Elementary has yet to receive a grade, but there were gains in ELA and Math scores. Mrs. Rezaie contacted the district regarding no grade received and was advised not to worry that there were 21 schools in the state with no grade reported. School was

kept uniformed until August 5, 2016 at principal's meeting where Giselle Field advised that schools that did not receive grade were under investigation. Mrs. Rezaie send an email to Field's office and received a phone call from Charter School Operation that assured her that they did not have any information. State investigator came to the school approximately 3 weeks ago and conducted an investigation including reviewing school's security process and did not inform the school of any violations in this process.

- Microsoft Academy 2016 – last school year 2016 ; 51% of students received at least one certification in either Word (6<sup>th</sup> grade), PowerPoint (7<sup>th</sup>), or Excel (8<sup>th</sup>),
- Ninety-three percent graduation rate June 2016 with 100% of the seniors receiving letters of acceptance to different colleges. The 93% graduation rate is based on the number of students in the senior class. However, the state calculates the graduation rate based on the cohort.
- Dual-Enrollment increased over this past summer; during the summer recess 41 of the students in grades 10-12 took one or more college course. Currently 12% of high school students are enrolled in DE or will be beginning in January of 2017,
- Bilingual program has increased from 17 students last school year in Kindergarten to 39 students this August; adding the program to first grade,
- District Compliance Review report was given to the board members. The review was conducted on December 4, 2016 with a follow up visit at the end of the school year which was positive, but that is not reflected in the report,
- Teachers- continue to look for one elementary and one high school teacher; ad has been placed in the Herald,
- Between September 2015-September 2016 the payroll has been reduced by \$507,952.00 without closing any programs, rather programs have been added. Spending for non-instructional items were closely monitored in order to work within the school's budget,
- School programs and shift in delivery of instruction has been re-focused to include 6<sup>th</sup> grade Math and ELA teachers teaching 5<sup>th</sup> grade Math and ELA in order to connect the curriculum and increase students' performance along with changing the taxonomy of teaching and delivery of instruction. Mentorship teams have been created with teachers being assigned to administration for support in and out of the classroom,
- Tutoring will begin the first week of October as well as credit recovery program. This year the number of students in need of credit recovery has decreased by 93%, from 69 students in 2015-2016 to 5 students in 2016-2017.
- Soccer academy has been well received not only by the students but by the community at large. To date there are 100 students enrolled in the academy,
- School has applied to become STEM certified through SACS/CASI
- ESOL/Out of Area certification waivers were discussed and signed by board chair Mrs. Torres,
- First time in history of the school enrollment is low; currently we have 1,024 students. Factors include more schools (35) in the area, private schools offering

kinder programs with free/reduced lunch, magnet schools have lowered standards therefore more students are being accepted into their programs. MCCS needs to re-think marketing strategies and where to financially invest monies for the betterment of the school,

- Charter School Governing Board Disclosure Form was signed by the board members and given to Mrs. Rezaie,
- IRS audited the school's 401K; report was discussed; only one exception involving one item where money invested by one member went over the limit and penalty was incurred, paid by individual and issue was resolved.

### **Business Report**

- Mr. Boswell and Mr. Lukens from Arbitrage Management Group; presented information regarding the school's bond held by U.S. Trust and the required Debt Service Reserve Fund of \$623,750 that is costing the school 7% per year to borrow the money. The aforementioned amount is in a bank account until October 15, 2040; discussion of investing in "permitted investments" – fixed income securities which would allow MCCS to recuperate its accumulating cost of funds. Currently the account is earning approximately 0.01% annually and has earned \$209 in the past three years. The proposed strategy with an approximate yield of .85% would earn MCCS in three years approximately \$17,761,
- Board put forth a motion to have AMG manage the school's Revenue Bond, motion approved, and passed by the board,
- Mr. Norwood has been hired to negotiate the school's two contracts (elementary and middle) for re-newal this school year with the understanding that the school is working towards renewing contract for 5 years. Discussed that November 7, 2016 is the deadline to submit the application. Strategies were discussed as to how to address and depict what the school has accomplished since the last re-newal two years ago. Mrs. Rezaie is currently working on the application,
- Resolution to merge the elementary and middle schools was read to the members; a motion to accept the resolution was made, approved, and passed by the board,
- Legal action involving the high school regarding the air conditioning is in the final mediation process. Mr. Gotz will continue to inform the board on the progress of the mediation,
- Construction phase on property went through re-zoning in July 2016; awaiting approval of permits,
- Novene, lender for financial bond for 2<sup>nd</sup> phase of construction, has asked for a strategy to show need for the school and gymnasium. If project is not funded, then school will apply for a bond to only construct the gymnasium.

**Public Comments**

None

**Adjournment**

The meeting adjourned at 8:49 PM