

Miami Community Charter Schools
Elementary, Middle, and High School
Board of Directors/ EESAC Meeting/Title I School
Tuesday, March 29, 2016
Miami Community Charter Middle/High School
18720 SW 352 Street Florida City, FL 33034

NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY DECISION MADE AT THE FORTHCOMING MEETING FOR WHICH THIS AGENDA CONSTITUTES NOTICE, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS CONDUCTED AT SUCH MEETING AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEALS IS TO BE BASED.

MIAMI COMMUNITY CHARTER SCHOOL, WILL PROVIDE REASONABLE ACCOMODATIONS FOR DISABLED INDIVIDUALS REQUESTING SPECIAL ASSISTANCE IN ORDER TO ATTEND OR PARTICIPATE IN THIS MEETING; PROVIDED, HOWEVER, THAT A REQUEST FOR SUCH ASSISTANCE MUST BE MADE TO MRS. JILA REZAIE AT LEAST THREE(3) CALENDAR DAYS PRIOR TO SCHEDULED MEETING.

- **Pledge of Allegiance**

- **Call to Order:**

- The Board of Directors/EESAC meeting of Miami Community Charter School was called to order at 6:40 PM.

- **Roll Call:**

Celeste Jordan, Mark Gotz, Maria Alba, Jila Rezaie, Carolyn Cantave, Ana Torres, Maria Brown, William Presswood, Lazaro Santana, Jacqueline Sirven, Sandra Linares, Levern Rolle, Stephany Papili

Administrative Report

- The Board Members approved the minutes from March 1, 2016,
- Mr. Gotz discussed the deficit in the school's budget and proposed that an outside financial reviewer be hired to review budget to prevent any further and unnecessary expenditures,
- School has always been on target with the budget, but this is a response to our bond document to keep bond holders involved since they will also hold bond on the new building,
- Budget for school was submitted May 2015 and came back in September 2015; there was no deficit. The capital outlay was cut by half and high insurance costs caused numbers to be off original calculations. The payroll was indeed comparable to the previous year, including the standard 2% raise across the board.
- Over \$200,000 spent on architects, permits, fees, and lawyers for proposed new building. These expenditures will increase until zone hearing and school is approved for construction,
- Mr. Gotz suggested an outside reviewer, Ashwin Patel (CPA/Auditor) to overlook budget; Patel's approximate fee would be \$5,000-\$7,000. The board decided to table the suggestion until they receive further information at the next board meeting,
- Mrs. Rezaie advised that while trying to close the gap on the deficit, the school's budget for instruction was not and should not be impacted while cutting expenses in all other areas,

- Partially the deficit was due to the hidden costs of the athletic department. The non-payroll budget for this program approved by the board in April 2015 was \$25,000. As of now the department has spent over 81,000 and the school year is not ended yet. All in all the athletic department's cost from summer 2015 to the end of summer 2016 is close to \$250,000. Her suggestion was to re-structure the athletic program focusing on soccer. Other sports particularly the football program must be revisited before the allocation of money for next year,
- Construction, repair and maintenance expenses need to be limited based on necessity.
- Mrs. Rezaie proposed a payroll review based on each department. She suggested few items for cut or reassignment of the staff. She will voluntarily take a pay cut including returning the company car,
- Next board meeting will focus on the school's budget. The board will receive information prior to May 3rd meeting to be able to discuss and come up with a plan to close the deficit for next year's budget,
- Proposal for merging all three schools was submitted on March 1, 2016 to the district, but was not approved,
- Suggestion was made that the board must review all contracts for any and all services regarding the education and business of the school. All vendors (business and education consultants/service providers that are engaged with school educational and/or business operations) must be selected by the board of directors,
- The board had approved that the principal could approve and sign expenditure under \$10,000 for school operation; this should also apply to business contracts over \$15,000,
- A suggestion to bring in a 3rd party to review the school's finances and business practices as well as the educational programs was discussed,
- The school grade is an issue as it is not consistent. The school continues working on this issues and may consider some private or district provided assistance.
- Forming a coalition with MAC, a community –based organization- like other states have done (CA, TX, AZ) to assist with our demographics in resolving academic and social issues could be a third party involved with the school,
- The highlights of the new charter contract (proposed by the Sponsor) were mentioned. It seems like the Title 1 schools, majority of ELL students in particular, will be subject to more scrutiny,
- Mrs. Rezaie suggested a school organizational re-structure to re-direct our energy and resources to maximize efficiency in all aspects of the school's operations.

Public Comments

None

Adjournment

The meeting adjourned at 8:13PM